

India HIV/AIDS Alliance

invites talented professionals to consider joining our team in New Delhi

Research Associate

(Full-time – 9 Months)

Introduction:

India HIV/AIDS Alliance (Alliance India) is a diverse partnership that brings together committed organisations and communities to support sustained responses to HIV in India. Complementing the Indian national programme, we work through capacity building, knowledge sharing, technical support and advocacy. Through our network of partners, we support the delivery of effective, innovative, community-based HIV programmes to key populations affected by the epidemic.

Alliance India works through NGO and CBO partners to support efforts that have a sustainable impact on HIV. We place communities at the center and work to ensure that vulnerable and marginalised people are meaningfully involved in all aspects of our response, including sex workers, men who have sex with men, people who inject drugs, transgender individuals, and people living with HIV. Our programming and policy efforts are driven by evidence of what works; quality and accountability are core priorities in our interventions, technical support and grant management.

To learn more about our organisation, please visit our website: www.allianceindia.org

About the Project:

India HIV/AIDS Alliance is undertaking a 12-month research study on the legal, administrative, economic and social barriers affecting the realization of human rights among sex workers in India. The study will be conducted in Delhi, Mumbai and Chhindwara district and will use a sequential explanatory mixed-methods design, combining quantitative survey data with qualitative interviews and focus group discussions. The study will examine access to health, livelihood, education, social protection and justice, experiences of stigma and harassment, administrative barriers, and the implementation of relevant judicial and policy directions.

Summary of Responsibilities:

The Research Associate will provide technical and operational support for the implementation of the study across Delhi, Mumbai and Chhindwara. The position will coordinate field research activities, support research teams, maintain data quality and ethical standards, **participate in qualitative data collection including KIIs and FGDs**, contribute to quantitative and qualitative data analysis, and assist in the preparation of research reports and dissemination outputs. The role requires strong research, analytical, coordination and documentation skills, with the ability to work independently and sensitively with communities facing social and structural vulnerabilities.

Key responsibilities of the position are outlined below:

- Support the overall planning, coordination and implementation of the study across Delhi, Mumbai and Chhindwara.
- Support the finalization and implementation of research tools, including quantitative survey instruments, KII and FGD guides, data collection procedures, and field plans.
- Coordinate with community-based organizations, research assistants, and field investigators for timely data collection.
- Anchor training, supervision and data quality assurance of quantitative and qualitative data collection.
- Conduct qualitative data collection, including Key Informant Interviews (KIIs) and Focus Group Discussions (FGDs), particularly for sensitive or complex study areas.
- Monitor the progress against the approved study plan, timelines, study procedures and resolve the implementation issues, if any at the field.
- Ensure adherence to the approved research protocol, informed-consent procedures, confidentiality and ethical requirements during both quantitative and qualitative data collection.
- Manage, clean, validate and document quantitative and qualitative research data.

- Conduct and support quantitative and qualitative data analysis and interpretation using appropriate analytical methods and software.
- Integrate and triangulate findings from surveys, KIIs and FGDs.
- Prepare analytical tables, summaries, presentations and other research documentation.
- Develop study updates, draft and final research reports, and dissemination materials.
- Maintain systematic records of field activities, datasets, analysis outputs, research tools and other study documentation.
- Coordinate with the project team and relevant stakeholders to address implementation challenges and ensure timely completion of study deliverables.
- Uphold the mission/vision and values of Alliance India and work within its equal opportunities framework, demonstrating the behaviours and competencies appropriate for the position.

Qualifications/Education

- MPH, MSW, PG in Economics or degree in equivalent relevant subjects

Experience

- 2 years of relevant experience in research, public health, social research, and evaluation or related work.
- Demonstrated experience in quantitative and/or mixed-methods research.
- Experience in survey implementation, data management and analysis.
- Experience in working with vulnerable or key populations will be preferred.
- Experience in community-based research, human rights, gender, sexual health, social protection or related areas will be an advantage.
- Experience in preparing research reports and analytical documents is desirable.

Skills and Knowledge

- Good understanding of quantitative and qualitative research processes.
- Working knowledge of data collection tools such as kobo collect, and statistical software (such as SPSS or similar packages).
- Ability to clean, organize and analyze survey data.
- Ability to support qualitative data collection, including interviewing, probing, facilitation of FGDs and systematic documentation of qualitative information.
- Familiarity with qualitative data organization, coding and analysis.
- Good report-writing and analytical skills.
- Good understanding of research ethics, informed consent, confidentiality and data protection.
- Strong coordination, communication and documentation skills.
- Ability to work independently and coordinate with field teams.
- Willingness to travel to study sites as required.
- Fluency in Hindi and English.

The position requires a strong commitment to HIV/AIDS and sexual and reproductive health and NGO activities in India, and a strong interest in and understanding of the relevant issues.

Alliance India is an equal-opportunity employer. Applications are welcomed and encouraged from women, and people most affected and living with HIV and also from the members of the communities we serve.

As a matter of policy, **Alliance India** operates rigorous recruitment and selection procedures and checks.

The compensation package will be commensurate with qualification and experience. Interested candidates meeting the above criteria are requested to submit their application along with a covering note to recruit@allianceindia.org before the closing date.

Please indicate the title of the post applied for in the subject line of your e-mail. Definitely mention your current salary details in the covering note.

Closing date for receipt of complete applications: 14th October 2026.

Since the requirement is urgent, the selection process will commence immediately on a rolling basis. Interested applicants are urged to respond at the earliest. Preference will be given to candidates who is meeting the relevant selection criteria and can join on short notice.

Please note that we will not be able to notify all applicants. Only short-listed candidates will be notified about the interview date.