

INDIA HIV/AIDS ALLIANCE

In Reference of RFP Link: https://devnetjobsindia.org/jobdescription.aspx?job_id=303414

Job ID: 303414

CORRIGENDUM NO. 01**Request for Proposal (RFP) for Procurement of IT Equipment and Accessories**

RFP Reference: Procurement of IT Equipment and Accessories

Date of RFP Publication: 08 September 2026

Subject: Online Pre-Bid Meeting – Date, Time and Joining Details

With reference to the **Request for Proposal (RFP) for Procurement of IT Equipment and Accessories** issued by India HIV/AIDS Alliance, and in accordance with **Section 17 – Pre-Bid Meeting** of the RFP, all prospective bidders are hereby informed that the online pre-bid meeting will be conducted as per the details below:

Particulars	Details
Date	14 September 2026
Time	4:30 PM to 5:30 PM (IST)
Mode	Online – Zoom Meeting
Meeting ID	821 940 1977
Passcode	123456

Zoom Meeting – Join Link:

<https://us06web.zoom.us/j/8219401977?pwd=WUZKTE8rZUcrc1R3aFU1bzEwWThjdz09&omn=89127963163>

Meeting Chat Link:

<https://us06web.zoom.us/jc/89127963163>

Bidders are requested to join the meeting using the above Zoom link and are encouraged to submit their queries in writing by **14 September 2026 by 2:00 PM** to procurement1@allianceindia.org, as specified in the RFP.

The clarifications discussed during the pre-bid meeting will be compiled and, where applicable, formally communicated to all bidders through a written corrigendum/clarification notice in accordance with the RFP provisions.

All other terms and conditions of the RFP shall remain unchanged.

India HIV/AIDS Alliance

New Delhi

Date: 10th September 2026

Request for Proposal

RFP Title	Procurement of IT Equipment and Accessories
Bid Validity	45 days from the date of submission of the proposal timeline
Date of Publishing	8 th September 2026
Submission of Queries	14 th September 2026 by 2 PM All queries related to this RFP are to be sent to procurement1@allianceindia.org
Pre-bid meeting	Online pre-bid meeting on 14 September 2026, Responses will be provided by 16 September 2026 -----Refer Section -17
Mode of submission	Bidders are required to submit their proposals by email only using the two-bid system. The subject line of each email must clearly indicate the type of proposal, as follows: 1. Technical Proposal – <i>Procurement of IT Equipment and Accessories</i> 2. Financial Proposal – <i>Procurement of IT Equipment and Accessories</i> The Technical Proposal and Financial Proposal must be submitted simultaneously as separate emails, with each proposal enclosed in a password-protected file. The password for each proposal shall be shared only upon request by the procuring authority only the email id procurement1@allianceindia.org.
Deadline for Submission	21 September 2026
Email ID for Submission	procurement1@allianceindia.org

1. Invitation for Proposal

India HIV/AIDS Alliance (Alliance India) invites electronic/password protected proposals from eligible and qualified Original Equipment Manufacturers (OEMs), authorized distributors, dealers, and system integrators for the supply, delivery, installation (where applicable), and warranty support of Information Technology (IT) Equipment and Accessories required for implementation of health programmes across India.

This procurement will be undertaken through a competitive bidding process in accordance with Alliance India's procurement principles of fairness, transparency, value for money, competition, integrity, and accountability.

Interested bidders meeting the preliminary examination and technical evaluation criteria are invited to submit Financial Proposals in accordance with the requirements outlined in this Request for Proposal (RFP).

2. About India HIV/AIDS Alliance

India HIV/AIDS Alliance (Alliance India) is a leading non-government organization dedicated to strengthening India's response to HIV/AIDS, public health, and community systems. Through partnerships with government agencies, civil society organizations, community-based organizations, donors, and development partners, Alliance India works to improve equitable access to quality healthcare services for vulnerable and key populations.

Alliance India implements programmes across multiple states through technical assistance, capacity building, advocacy, research, procurement support, and programme management while maintaining the highest standards of governance, transparency, and financial accountability

3. Objective of the Procurement

The objective of this procurement is to identify one or more technically qualified and financially capable suppliers for the supply of high-quality IT equipment and accessories to support programme implementation across multiple locations in India.

The selected supplier(s) shall be responsible for:

- Supply of brand-new, genuine OEM products.
- Safe packing, transportation, transit insurance, and delivery.
- Installation and commissioning wherever applicable.
- Supply of all required accessories and licensed software.
- Comprehensive OEM warranty and after-sales support.
- Repair or Replacement of defective or damaged equipment during the warranty period.
- Timely submission of all delivery, installation, and warranty documentation.

Alliance India reserves the right to increase or decrease (up to 10%) of the quantities at the time of award without affecting the quoted unit rates.

4. Scope of Work

The successful bidder shall provide an end-to-end solution covering the complete supply and implementation process.

The scope shall include, but not be limited to:

Supply

- Supply of IT equipment strictly conforming to the technical specifications.
- Products shall be new, unused, and sourced through authorized OEM channels.
- All accessories, adapters, power cords, drivers, manuals, and software required for full functionality shall be included.

Delivery

The bidder shall arrange:

- Packing
- Loading
- Transportation
- Transit Insurance
- Unloading
- Delivery to designated locations across India

at no additional cost unless specifically quoted.

Installation & Configuration

The supplier shall:

- Install the equipment.
- Configure the operating system and MS Office.
- Install genuine Microsoft license in OS and MS Office.
- Conduct testing and commissioning.
- Demonstrate operational readiness.
- All systems shall be supplied with Genuine OEM-licensed Windows Operating System and Genuine Microsoft Office pre-installed, activated, and ready for use.

Warranty Support

The supplier shall provide comprehensive OEM warranty support including:

- Repair or replacement of defective equipment.
- Availability of spare parts.
- Technical assistance.
- Service support through authorized service centres

Documentation

The supplier shall submit for each unit:

- Delivery Challans
- Tax Invoice
- OEM Warranty Certificates
- Proof of Delivery (as per format attached, refer Annexure V)
- Installation Report (as per format attached, refer Annexure VI)
- User Manuals
- License Certificates (where applicable)

5. Technical Specifications

The bidder shall quote only for equipment meeting or exceeding the minimum technical specifications prescribed below.

All products shall be the latest commercially available models and shall not be refurbished, discontinued, or end-of-life products.

Sl. No.	Item	Minimum Technical Specification	Quantity	OEM Warranty
1	Desktop Computers	Minimum specification - Ryzen 5, 7000 series; 16 GB DDR5 RAM (expandable to 32 GB); 512 GB SSD; Integrated AMD Radeon Graphics; Windows 11 Home; Microsoft Office 2024, with a genuine and valid licence suitable for organisational/non-profit charitable use. Home, Student, Education, or personal-use licences shall not be acceptable; TFT Monitor (21.5 Inch); Keyboard and Mouse. OR Intel Core i5 13th Generation Processor; 16 GB RAM (expandable to 32 GB); 512 GB SSD; Integrated Intel UHD Graphics; Windows 11 Home; Microsoft Office 2024, with a genuine and valid licence suitable for organisational/non-profit charitable use. Home, Student, Education, or personal-use licences shall not be acceptable; TFT Monitor; Keyboard and Mouse	467	3 Years
2	Barcode Scanner	Decode: Handheld Laser/Linear Image Scanner; USB Interface; Minimum 100 scans per second; Reading Distance 0–300 mm; Audible and Visual Indicators; Plug-and-Play Connectivity	204	1 Year
3	Barcode Printer	TSC TE 244: Thermal Transfer Printer; 203 DPI Resolution; Ribbon Capacity up to 300 meters; Support for Labels and Tags; USB Connectivity	120	1 Year
4	Biometric Device	Mantra: UIDAI L1 certified, RD Service compliant, 500 DPI optical sensor, STQC/FBI PIV certified, USB/Type-C, IP54 rated.	120	1 Year
5	Digital Signature Pad	Active area 152 x 95 mm, 2540 lpi resolution, 2048 pressure levels, battery-free EMR pen, USB-A/Micro-USB connectivity.	120	1 Year
6	HD Webcam	Logitech C270 HD Webcam with Mic	366	1 Year
7	UPS	Microtek 625 VA	467	2 Years
8	Speakers	HP DHS2111 - or latest equivalent	230	1 Year
9	Tablet	Octa Core Processor (min clock speed 2.2 GHz); Wi-Fi + 5G+LTE; 6 GB RAM; 128 GB Storage; minimum 8.5-inch FHD Display (1920 × 1200) or higher; Front Camera 5 MP; Rear Camera 8 MP; ≥5,000	333	3 Year

		mAh Battery; Bluetooth 5.0+, USB Type-C, Android 15 or above; Folio Case; 3-year warranty + Accidental Damage Protection (ADP)		
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Note- Bidders may offer Microsoft licenses under the applicable non-profit/charitable licensing program and bidders shall quote the applicable discounted pricing available under such licensing program.

Support from Alliance India: Alliance India shall provide the bidder with the necessary organisational, registration, charitable/non-profit status and other supporting documents/information reasonably required by Microsoft or its authorised licensing partner for verification and procurement of the applicable non-profit/charitable licence.

General Technical Requirements

All products supplied shall:

- Be sourced through authorized OEM channels.
- Carry a valid OEM warranty.
- Include all accessories necessary for complete operation.
- Be compliant with applicable Indian standards.
- Be delivered in original manufacturer packaging.
- Include genuine licensed software wherever specified.
- Be free from manufacturing defects and physical damage.
- No addition, modification, alteration, replacement, or customization of any IT equipment shall be carried out by the Bidder without the prior written approval of Alliance India.
- All products/equipment offered by the bidder shall be genuine, new and current products of the quoted OEM/brand and shall be verifiable on the respective OEMs official website or any other official channel.

6. Schedule-wise Bidding and Delivery/Installation Plan

Bidders may submit bids for one or more of the four schedules specified in this RFP (Refer point E of Annexure I). Bidders are required to clearly indicate the schedule/schedules for which they are submitting their bid and provide a complete Delivery, Installation and Implementation Plan for each schedule quoted.

For each schedule, the bidder shall specify the proposed number of days required for each stage, including Purchase Order Acceptance, Delivery of Equipment, Installation at the designated locations, and Submission of required documentation to Alliance India. The timelines quoted by the bidder shall be considered as the bidder's proposed implementation schedule and shall be binding upon award of the contract.

Each schedule will be evaluated independently based on the applicable technical and financial evaluation criteria. Alliance India may award different schedules to one bidder or multiple bidders, depending on the evaluation outcome, technical compliance, financial competitiveness, operational requirements, value for money, quality, and the bidder's ability to deliver within the required timeframe.

Accordingly, submission of a bid for a particular schedule does not guarantee award of that schedule, and Alliance India reserves the right to award, or not award any schedule in accordance with the provisions of this RFP.

Where a bidder is awarded more than one schedule, the bidder shall be required to comply with the delivery, installation and implementation timelines committed for each awarded schedule.

Non-Splitting of Schedule: For the avoidance of doubt, each Schedule is indivisible and shall be awarded as a whole to a single successful Bidder only. Alliance India shall not split the scope, quantity, or locations within a single Schedule among multiple bidders.

Where Alliance India awards Schedule 1 and Schedule 2 to different Bidders, the Bidder awarded Schedule 1 shall be responsible for the installation and commissioning of the equipment supplied under Schedule 2 at the designated locations, as instructed by Alliance India.

The Bidder awarded Schedule 2 shall be responsible for the supply and delivery of the equipment to the designated locations and shall coordinate with the Schedule 1 Bidder to facilitate timely installation and commissioning. No additional installation charges shall be payable by Alliance India to Schedule 2 Bidder for such installation.

7. Proposal Submission Instructions

Bidders shall submit their proposals in two separate password-protected electronic files as described below.

7.1 Technical Proposal

The Technical Proposal shall contain:

1. Bid Submission Form (refer Point A of the Annexure I)
2. Technical Proposal Format (refer Point B of the Annexure I)
3. Technical Compliance Matrix (refer Point C of the Annexure I) along with OEM brochures, product datasheets, and technical literature supporting compliance with the specifications
4. Certificate of Incorporation / Legal Registration of firm/ Partnership Registration documents
5. GST Registration Certificate and PAN
6. Audited Financial Statements for the last three financial years or CA-certified Average Annual Turnover Certificate
7. Relevant Work Experience (refer Point B of the Annexure I)
8. Certification letter (i.e. MAF/confirmations) (refer Point F of the Annexure I)
9. Declaration of Non-Blacklisting and Conflict of Interest (refer Point G of the Annexure I)
10. Warranty/After-Sales Support (refer Point D of the Annexure I)
11. Delivery installation and Implementation Plan (refer Point E of the Annexure I)

No financial information shall be included in the Technical Proposal.

Inclusion of pricing information in the Technical Proposal shall result in disqualification of the bid.

7.2 Financial Proposal

The Financial Proposal shall be submitted strictly in the prescribed format (Annexure II) and shall include:

- Brand and model offered for each item.
- Unit price (exclusive of GST).
- Applicable GST rate and amount.
- Total unit price (inclusive of GST).
- Total item value.
- Packing, forwarding, transportation, and insurance charges.
- Installation and commissioning charges (where applicable).
- Any other applicable commercial charges.
- Grand Total (Inclusive of GST).

All prices shall be quoted in Indian Rupees (INR) and shall remain firm and valid for 45 days from the proposal submission deadline.

7.3 Submission Process

Proposals shall be submitted electronically to procurement1@allianceindia.org on or before the deadline mentioned in this RFP.

Bidders are required to submit their proposals by email only using the two-bid system. The subject line of each email must clearly indicate the type of proposal, as follows:

1. **Technical Proposal** – *Procurement of IT Equipment and Accessories*
2. **Financial Proposal** – *Procurement of IT Equipment and Accessories*

The Technical Proposal and Financial Proposal must be submitted simultaneously as **separate emails**, with each proposal enclosed in a **password-protected** file. The password for each proposal shall be shared only upon request by the procuring authority only from the email id procurement1@allianceindia.org.

If the subject line of proposal submission emails is not formatted as instructed, ALLIANCE INDIA shall not be held responsible for any misplacement, misrouting, of the submitted proposals.

The technical proposal should not contain any details of the financial proposal/budget. **Any financial information contained in the technical proposal will invalidate the proposal.**

Late submissions will be rejected without further consideration.

8. Evaluation Methodology

The evaluation shall be conducted in two stages.

8.1 Stage I – Preliminary Examination and Technical Evaluation (Met/Unmet)

Alliance India shall verify whether:

- The proposal has been submitted before the deadline.
- The bidder meets all eligibility criteria specified below.

Eligibility Criteria

Interested bidders shall meet the following minimum eligibility requirements as well:

S. No.	Eligibility Criteria	Relevant Document
1	All the equipment offered are meeting or exceeding the minimum technical specifications prescribed in section 5 of the RFP	Refer point 3 of section 7.1 (also refer Point C of the Annexure I)
2	Legal Entity: The bidder must be an incorporated company, partnership firm, or registered proprietorship with a registered office in India. The bidder shall submit the applicable Certificate of Incorporation / Registration Certificate / Partnership Registration documents (as applicable) & GST Registration Certificate and PAN.	Refer point 4 and 5 of section 7.1 (also refer Point B of the Annexure I)
3	OEM / Authorization: The bidder must either be an Original Equipment Manufacturer (OEM) or an authorized channel partner for the products quoted under this RFP. An authorized channel partner shall submit a valid Manufacturer Authorization Form (MAF) issued by the relevant OEM, specific to this bid/RFP. MAF is mandatory for desktop equipment and Tablet; However, for all other IT equipment (i.e. Barcode Scanner, Barcode Printer, Biometric Device, Digital	Refer point 8 of section 7.1 (also refer Point F of the Annexure I)

	Signature Pad, HD Webcam, UPS, and Speaker) bidder can provide either MAF or OEM's confirmation letter on the Warranty for the period mentioned in the RFP (Refer Section-5).	
3	The bidder must have a minimum of three (3) years of continuous operation.	Refer point 6 and 7 of section 7.1 (also refer Point B of the Annexure I)
4	Non-Blacklisting: The bidder shall submit a self-declaration confirming that it has not been debarred, suspended, or blacklisted by any Central or State Government body or Global fund, UN agencies entities, International Donor Agencies, Multilateral organisation and National and International NGOs.	Refer point 9 of section 7.1 (also refer Point G of the Annexure I)
5	Annual Turnover: The bidder must have an average annual financial turnover of at least INR 4 crore during the preceding three (3) financial years (FY 2023-24, FY 2024-25 and FY 2025-26).	Refer point 6 of section 7.1
6	The bidder must demonstrate prior experience in the supply and delivery of IT equipment and accessories of similar nature in multi states. The bidder shall submit at least one Purchase Orders (POs)/ Work Orders/Contracts of value 1 crore for supply of IT equipment and accessories of similar nature	Refer point 2 & 7 of section 7.1 (also refer Point B of the Annexure I)
7.	Warranty and after sales service support OEM of Desktop/Tablet at least have 15 service centres across the major cities in the country.	Refer point 10 of section 7.1 (also refer Point D of the Annexure I)
8.	Delivery, installation and implementation plan is feasible and as per the delivery timelines for the project.	Refer point 11 of section 7.1 (also refer Point E of the Annexure I)
9	The bid is valid for the period of 45 days as prescribed in the RFP.	Refer point 1 of section 7.1

Each proposal shall be evaluated against the criteria specified above. Failure to meet any criteria may result in the proposal being deemed **unmet** and disqualified from proceeding to the next stage of evaluation, i.e., the **Financial Evaluation**.

Alliance India reserves the right to seek any additional information, clarification, supporting documents, or historical information from the Bidder, as may be considered necessary for the evaluation of the bid. The Bidder shall provide the requested information within the timeframe specified by Alliance India.

8.2 Stage II – Financial Evaluation

Financial Proposals of all bidders that are found technically responsive at Stage II shall be opened and evaluated.

Financial evaluation shall be conducted on a least-cost basis among technically qualified bidders. The bidder offering the lowest evaluated total price (L1) shall be considered for award, subject to compliance with all RFP requirements. (refer Annexure II for Financial bid template)

Bids will be evaluated schedule-wise, and the award may be made separately for each schedule based on the lowest evaluated responsive bid for that schedule.

Bidders are required to quote unit rates for all items within a schedule. Where the same product/specification appears in more than one schedule, the bidder shall quote an identical unit rate for that product across all schedules. In case of any variation in the quoted unit rate for the same product across schedules Alliance India will adopt the lowest quoted unit rate of the respective bidder for evaluation and contract award purposes.

The financial evaluation shall include verification of arithmetic accuracy, completeness of the Financial Proposal, consistency of unit prices and quantities, applicable GST, and all applicable packing, transportation, insurance, installation and other charges specified in the Financial Proposal.

Following completion of the evaluation, price negotiations, if considered necessary, shall be conducted only with the bidder ranked L1 for the respective schedule. If negotiations with the L1 bidder do not result in a mutually acceptable agreement or the bidder declines to proceed, Alliance India reserves the right to terminate negotiations with the L1 bidder and initiate negotiations with the bidder ranked L2 for that schedule and thereafter with subsequent ranked bidders (i.e. L3, L4), if required.

Alliance India reserves the right to reject any or all proposals in accordance with the terms of this RFP.

9. Clarifications and Amendments

All requests for clarification regarding this RFP shall be submitted by 14 September 2026 in writing to:

The Chief Executive
India HIV/AIDS Alliance
Email: procurement1@allianceindia.org

Alliance India may issue written clarifications, corrigenda, or amendments to this RFP, through the same portal and website for this Tender process, which shall form an integral part of the procurement process.

10. Delivery, Inspection and Acceptance

10.1 Delivery Requirements

The successful bidder shall be responsible for the complete and timely delivery of all equipment to the locations designated by Alliance India (Annexure III).

The quoted prices shall include all costs associated with:

- Packing and forwarding
- Loading and unloading
- Transportation
- Transit insurance
- Delivery to designated locations
- Installation and commissioning

The supplier shall ensure that all equipment is delivered in original manufacturer packaging, free from physical damage, and accompanied by the required documentation within 30 days of issue of PO/ contract.

The supplier shall provide the following documents at the time of delivery:

- Tax Invoice (to Alliance India Office, as well as delivery locations)
- Delivery Challan (to Alliance India Office)
- Proof of Delivery (POD) (to Alliance India Office)- As per the agreed format (refer Annexure V)
- OEM Warranty Certificate (at Delivery Location)
- Installation Report (to Alliance India Office) As per the agreed format (refer Annexure VI)
- User Manuals and Software License Certificates (at Delivery Location)

Ownership of the equipment shall transfer to Alliance India only after successful delivery, inspection, and written acceptance.

10.2 Inspection and Acceptance

Alliance India reserves the right to inspect the equipment at any stage prior to dispatch, during delivery, or after installation.

Acceptance shall be based on:

- Verification of quantities
- Compliance with technical specifications
- Physical inspection
- Functional testing
- Verification of OEM warranty
- Submission of all required documentation

Any equipment found to be damaged, defective, counterfeit, refurbished, or not conforming to the prescribed specifications shall be replaced by the supplier at no additional cost within 15 working days of notification.

11. Warranty and After-Sales Support

The successful bidder shall provide a comprehensive Original Equipment Manufacturer (OEM) warranty for all equipment supplied under this contract.

The warranty period shall commence from the date of successful installation and written acceptance by Alliance India.

During the warranty period, the supplier shall:

- Repair or replace defective equipment or components without additional cost.
- Provide technical support through authorized service centres.
- Ensure the availability of genuine spare parts.
- Attend service requests within 48 hours of complaint registration.
- Replace equipment requiring replacement within seven (7) working days.

All warranty services shall be provided on-site wherever applicable.

The supplier shall designate a single point of contact for warranty and service-related issues throughout the contract period.

12. Payment Terms

Payments shall be made only after satisfactory performance and submission of all required documents.

Unless otherwise agreed by Alliance India, payments shall be released as follows:

Milestone	Payment
Advance payment (where approved) against submission of an unconditional Advance Bank Guarantee	Up to 20%
Successful delivery, inspection, and acceptance of equipment	70%
Successful installation, submission of warranty documents, and final acceptance	10%

Payments shall be made through electronic bank transfer.

Alliance India shall deduct applicable taxes, including Tax Deducted at Source (TDS), in accordance with prevailing statutory regulations (if applicable).

Submission of an invoice shall not, by itself, constitute acceptance of goods or create an obligation for payment until all contractual requirements have been fulfilled.

13. Advance Bank Guarantee

Where advance payment is approved, the successful bidder shall submit an Advance Bank Guarantee equal to 100% of the advance amount.

The Advance Bank Guarantee shall remain valid up to the last date of delivery as per the agreed delivery schedule, plus an additional fifteen (15) days, or until the equipment has been successfully delivered, installed, and accepted in accordance with the applicable Purchase Order (PO)/contract terms by Alliance India, whichever is later.

14. Liquidated Damages

If the supplier fails to deliver and installed the equipment within the agreed delivery schedule (for each schedule) or fails to provide warranty services within the timelines specified in the contract, or fails to repair, replace, or remedy defects in the equipment during the warranty period, Alliance India may, without prejudice to any other contractual remedy, impose Liquidated Damages (LD) at the rate of:

0.5% of the value of the delayed goods per week or part thereof, subject to a maximum of 10% of the total contract value.

The imposition of Liquidated Damages shall not relieve the supplier of its contractual obligations.

Where delays materially affect programme implementation, Alliance India reserves the right to procure the undelivered goods from an alternate source at the supplier's risk and cost.

15. General Terms and Conditions

15.1 Contract Award

Alliance India reserves the right to:

- Accept or reject any proposal, wholly or partly.
- Award the contract to one or more bidders.
- Upto 10%, Increase or decrease the quantities at the time of award.
- Negotiate with one or more technically qualified bidders, where permitted under Section 8.2 above.
- Cancel the procurement process without assigning any reason.

The submission of a proposal shall not create any obligation on Alliance India to award a contract.

15.2 Validity of Proposal

Proposals submitted under this RFP shall remain valid for 45 calendar days from the proposal submission deadline.

15.3 Conflict of Interest

Bidders shall disclose any actual, potential, or perceived conflict of interest that may affect the procurement process or execution of the contract.

Failure to disclose such conflicts shall result in rejection of the proposal or termination of the contract.

15.4 Fraud, Corruption and Unethical Practices

Alliance India follows a Zero Tolerance Policy towards fraud, corruption, bribery, collusion, coercive practices, and other unethical conduct.

By submitting a proposal, bidders certify that they shall:

- Conduct business with honesty and integrity.
- Not offer or accept improper inducements.
- Not attempt to influence the evaluation process.
- Provide accurate and complete information.
- Comply with all applicable laws and regulations.

Alliance India reserves the right to reject proposals or terminate contracts where unethical practices are identified.

15.5 Confidentiality

The bidder shall treat all information received from Alliance India as confidential and shall not disclose such information to any third party without prior written consent.

This obligation shall survive the completion or termination of the contract.

15.6 Force Majeure

Neither party shall be liable for delays or failure to perform contractual obligations resulting from events beyond its reasonable control, including but not limited to natural disasters, fire, flood, war, civil unrest, epidemic, pandemic, or government restrictions.

The affected party shall notify the other party in writing within seven (7) calendar days of the occurrence of such event.

15.7 Termination

Alliance India may terminate the contract, wholly or partly, by written notice if:

- The supplier fails to deliver within the agreed timeline.
- The supplier breaches any material contractual obligation.
- False or misleading information has been submitted.
- Fraudulent or corrupt practices are identified.
- The supplier becomes insolvent or enters liquidation.
- Performance is consistently unsatisfactory.

Termination shall be without prejudice to any other rights or remedies available under applicable law.

In the event of termination of the Contract, where any IT equipment or accessories have already been dispatched, or are otherwise in the process of delivery, Installation prior to the effective date of termination, the bidder shall be responsible for completing the delivery, installation of such equipment to the designated delivery locations, unless otherwise instructed in writing by Alliance India.

15.8 Governing Law and Jurisdiction

This procurement process and any resulting contract shall be governed by the laws of the Republic of India.

Any dispute arising out of or in connection with this RFP shall be subject to the exclusive jurisdiction of the competent courts in New Delhi, India.

16. Award of Contract

Following completion of the evaluation process, Alliance India shall issue a Letter of Award (LoA) to the successful bidder(s). The LoA shall be followed by a Purchase Order (PO) / Contract Agreement.

The successful bidder shall:

- Acknowledge acceptance of the Letter of Award within seven (7) working days.
- Submit the Advance Bank Guarantee
- Execute the PO/Contract Agreement.
- Commence supply and delivery in accordance with the agreed implementation schedule.

Failure to comply with the above requirements may result in withdrawal of the award and consideration of the next highest-ranked responsive bidder.

Alliance India shall award the contract to the lowest evaluated responsive bidder, subject to compliance with all requirements of this RFP.

In case, L1 bidder has rejected due to any reason what so ever, Alliance India has right to negotiate with the L2 vendor for that schedule and thereafter with subsequent ranked bidders (i.e. L3, L4), if required.

Alliance India reserves the right to award the contract to one bidder or multiple bidders, depending on the evaluation results, technical and financial suitability, and the requirements of each schedule. Accordingly, different schedules may be awarded to different bidders where this is considered to be in the best interest of Alliance India and ensures value for money, quality, and timely delivery.

17. Pre-bid meeting

A pre-bid meeting is foreseen for this tender process. Questions may be sent in advance to the Evaluation Committee for providing the clarifications at the pre-bid meeting. Participation is possible through online meeting at the link provided in the timeline. All clarifications provided shall also be compiled and responded to through a written corrigendum or clarification notice issued uniformly to all bidders through the same portal and website for this Tender process.

No verbal clarification shall alter the tender conditions. Any change affecting scope, specifications, qualification criteria, evaluation factors, or timelines shall be formally approved and published through corrigendum before bid opening.

18. Performance Bank Guarantee (PBG):

The successful bidder(s) shall, before issue of the Purchase Order/Contract, furnish a Performance Bank Guarantee (PBG) equivalent to 5% of the total contract value in the format prescribed by the Purchaser. The PBG shall remain valid throughout the contract period and shall be valid up to 60 days beyond the expiry of the warranty period of all products supplied under the contract. The PBG shall serve as security for the satisfactory performance of contractual obligations, including fulfilment of warranty and after-sales support commitments. Failure to furnish or maintain the PBG for the required validity period may result in appropriate contractual action, including forfeiture of the award and/or termination of the contract, as applicable.

ANNEXURE – I
Technical Proposal

A. BID SUBMISSION FORM

(To be submitted on the Bidder's Letterhead)

Date: _____

To

The Chief Executive
India HIV/AIDS Alliance
New Delhi

Subject: Submission of Proposal for Procurement of IT Equipment and Accessories

Dear Sir/Madam,

Declaration

We, the undersigned, hereby submit our proposal for the Procurement of IT Equipment and Accessories.

We certify that:

- We have read and understood the RFP.
- We accept all terms and conditions.
- The information submitted is true and complete.
- Our proposal shall remain valid for 45 days.
- We agree to supply the goods in accordance with the RFP requirements.

Particular	Details
Name of Bidder	
Registered Address	
Contact Person	
Designation	
Mobile No.	
Email ID	
GST No.	
PAN	

Authorized Signatory

Name:

Designation:

Company Seal

Date:

Place:

B. TECHNICAL PROPOSAL FORMAT

i. Company Profile

Sl. No.	Particular	Details
1	Name of Firm/Company	
2	Address	
3	Year of Establishment	
4	Type of Organization	
5	MSME Registration (if applicable)	
6	OEM Authorization Available (Yes/No) (Please provide product wise details)	
7	Website	

ii. Financial Capacity

Financial Year	Annual Turnover (INR)
2023-24	
2024-25	
2025-26	

Attach CA Certificate / Audited Financial Statements evidencing the minimum average annual turnover requirement specified in Section 8 Eligibility Criteria.

iii. Similar Experience

Sl. No.	Client Name	Equipment Details	Contract Value	Year	Completion Status

Attach Purchase Orders/ Completion Certificate.

The bidder must demonstrate prior experience in the supply and delivery of IT equipment and accessories of similar nature in multi states. The bidder shall submit at least one Purchase Orders (POs)/ Work Orders/Contracts of value 1 crore for supply of IT equipment and accessories of similar nature

C. TECHNICAL COMPLIANCE MATRIX

Sl. No.	Item	Minimum Specification	Bidder Specification	Brand and model	Remarks
1	Desktop	Minimum specification - Ryzen 5, 7000 series; 16 GB DDR5 RAM (expandable to 32 GB); 512 GB SSD; Integrated AMD Radeon Graphics; Windows 11 Home; Microsoft Office 2024, with a genuine and valid licence suitable for organisational/non-profit charitable use. Home, Student, Education, or personal-use licences shall not be acceptable; TFT Monitor (21.5 Inch); Keyboard and Mouse. Or Intel Core i5 13th Generation Processor; 16 GB RAM (expandable to 32 GB); 512 GB SSD; Integrated Intel UHD Graphics; Windows 11 Home; Microsoft Office 2024, with a genuine and valid licence suitable for organisational/non-profit charitable use. Home, Student, Education, or personal-use licences shall not be acceptable; TFT Monitor; Keyboard and Mouse			
2	Barcode Scanner	Decode: Handheld Laser/Linear Image Scanner; USB Interface; Minimum 100 scans per second; Reading Distance 0–300 mm; Audible and Visual Indicators; Plug-and-Play Connectivity			
3	Barcode Printer	TSC TE 244: Thermal Transfer Printer; 203 DPI Resolution; Ribbon Capacity up to 300 meters; Support for Labels and Tags; USB Connectivity			
4	Biometric Device	Mantra: UIDAI L1 certified, RD Service compliant, 500 DPI optical sensor, STQC/FBI PIV certified, USB/Type-C, IP54 rated.			
5	Digital Signature Pad	Active area 152 x 95 mm, 2540 lpi resolution, 2048 pressure levels, battery-free EMR pen, USB-A/Micro-USB connectivity.			
6	Web Camera	Logitech C270 HD Webcam with Mic			
7	UPS	Microtek 625 VA			
8	Speakers	HP DHS2111 or equivalent			
9	Tablet	Octa Core Processor (min clock speed 2.2 GHz); Wi-Fi + 5G+LTE; 6 GB RAM; 128 GB Storage; minimum 8.5-inch FHD Display (1920 × 1200) or higher; Front Camera 5 MP; Rear Camera 8 MP; ≥5,000 mAh Battery; Bluetooth 5.0+, USB Type-C, Android 15 or above; Folio Case;			

		3-year warranty + Accidental Damage Protection (ADP)			
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The bidder shall attach OEM brochures, product datasheets, and technical literature supporting compliance with the specifications. Technical compliance shall be assessed on a Met/Unmet basis.

Note- Bidders may offer Microsoft licenses under the applicable non-profit/charitable licensing program and bidders shall quote the applicable discounted pricing available under such licensing program.

Support from Alliance India: Alliance India shall provide the bidder with the necessary organisational, registration, charitable/non-profit status and other supporting documents/information reasonably required by Microsoft or its authorised licensing partner for verification and procurement of the applicable non-profit/charitable licence.

WARRANTY/ AFTER SALES SERVICE SUPPORT

The Bidder should provide a detailed note describing the after-sales service and warranty support arrangements for all proposed IT equipment, including desktops, laptops, tablets, printers, scanners and other related devices, in accordance with Section 5 of the RFP

The note shall, at a minimum, include:

- Details of the Original Equipment Manufacturer (OEM) and/or Bidder's service support infrastructure in India.
- State-wise and city-wise list of authorized service centres/service partners available for servicing the proposed equipment, particularly in the locations covered under this procurement.
- Complete warranty support mechanism, including procedures for fault reporting, complaint registration, ticket generation, remote support, onsite support, repair, replacement, and closure of service requests.
- Service Level Agreements (SLAs) for response time, resolution time, repair turnaround time, and replacement of defective equipment.
- Escalation matrix with names/designations, contact numbers, and email addresses of responsible officials at local, regional, and national levels.
- Details of availability of spare parts, back-to-back OEM support arrangements, and support coverage during the warranty period.
- Process for handling equipment failures at multiple delivery locations and remote sites.
- Details of any dedicated helpdesk, customer support portal, toll-free number, or service management system available for warranty support.
- Details whether the warranty support, including onsite service and replacement of defective parts/components, shall be provided at all delivery locations without any additional cost to the Purchaser during the warranty period.

The successful bidders would be requested to provide documentary evidence supporting the above arrangements.

Alliance India reserves the right to verify the availability and adequacy of the proposed service and warranty support infrastructure during bid evaluation.

D. DELIVERY INSTALLATION AND IMPLEMENTATION PLAN

Bidding for Schedules

Bidders may submit their bids for all four schedules specified in this RFP or may choose to bid for one or more individual schedules mentioned below.

Schedule -1

Delivery Schedule of Desktops, Webcam, UPS and Speckers	Delivery Schedule of 122 Locations mentioned in the Table 1
Activity	Number of Days (To be filled by Bidder)
Purchase Order Acceptance	
Delivery	
Installation at the location	
Submission of Documentation to Alliance India	

Schedule -2

Delivery Schedule of Other IT Equipment's (<i>Barcode Scanner, Barcode Printer, Biometric Device and Digital Signature Pad</i>)	Delivery Schedule of 122 Locations mentioned in the Table 1
Activity	Number of Days (To be filled by Bidder)
Purchase Order Acceptance	
Delivery	
Submission of Documentation to Alliance India	

Schedule -3

Delivery Schedule of Tablet	Delivery Schedule of 122 Locations mentioned in the Table 1
Activity	Number of Days (To be filled by Bidder)
Purchase Order Acceptance	
Delivery	
Submission of Documentation to Alliance India	

Schedule -4

Delivery Schedule of Desktops, Webcam, UPS and Speckers	Delivery Schedule of another 108 Locations mentioned in the Table 2
Activity	Timeline/Days (To be filled by Bidder)
Purchase Order Acceptance	
Delivery	
Installation at the location	
Submission of Documentation to Alliance India	

All systems shall be supplied with Genuine OEM-licensed Windows Operating System and Genuine Microsoft Office pre-installed, activated, and ready for use. All required hardware drivers, firmware, BIOS updates, and supporting software shall be installed before delivery. The bidder shall submit license details, OEM warranty documents, installation reports, and asset inventory at the time of final acceptance.

Delivery, installation and implementation Plan write up

The bidder should provide a implementation plan outlining the proposed delivery schedule, logistics arrangements, installation methodology, project governance structure, resource deployment plan, risk mitigation measures, and escalation mechanism for the successful execution of the contract.

The implementation plan should clearly indicate the timelines and activities for procurement, transportation, warehousing (if applicable), delivery, installation, commissioning, user acceptance, and handover of all equipment covered under the Contract.

All equipment covered under the Contract shall be delivered, installed, configured, tested, commissioned, and made fully operational within thirty (30) calendar days from the date of issuance of the Purchase Order (PO) or execution of the Contract, whichever is later, unless otherwise specified in the Contract

The Supplier shall be solely responsible for coordinating all logistics and site activities and shall ensure safe transportation, handling, unloading, installation, and commissioning of the equipment at the designated delivery locations. All costs associated with packing, insurance, freight, transportation, installation, configuration, testing, and commissioning shall be deemed included in the Contract Price.

Authorized Signatory

Name:

Designation:

Company Seal

E. CERTIFICATION LETTER

MAF is mandatory for desktop equipment and Tablet;

However, for all other IT equipment (i.e. Barcode Scanner, Barcode Printer Biometric Device, Digital Signature Pad, HD Webcam, UPS, and Speakers) bidder can provide either MAF or OEM's confirmation letter on the Warranty for the period mentioned in the RFP (Section-5).

i. MANUFACTURER AUTHORIZATION FORM (MAF)/ confirmation letter

(To be issued on the Original Equipment Manufacturer's (OEM) Letterhead)

Date: _____

To

The Procurement Committee
India HIV/AIDS Alliance
New Delhi

Subject: Manufacturer Authorization/confirmation letter

We, _____, having our registered office at **[Address]**,
being the Original Equipment Manufacturer (OEM) of the products listed below, hereby authorize:

M/s _____

to submit a proposal, negotiate, supply, install (where applicable), commission, provide warranty support, and after-sales service for the products (listed below) and offered under this RFP.

We certify that:

- The products offered are genuine OEM products.
- The bidder is our authorized channel partner/ reseller (as the case may be) for the products listed below and covered by this RFP.
- All products shall carry standard OEM warranty.
- During the warranty period, defective parts, components, or equipment shall be repaired or replaced at no additional cost to the Purchaser.
- We shall provide necessary technical, warranty, spare parts, firmware, software updates, and escalation support to ensure fulfilment of the warranty obligations committed by the bidder
- This confirmation shall remain valid for the entire contract period, including the warranty/support period specified in the RFP.

List of the products for which this letter is being issued,

Sl No	Name of the product
1	
2	
3	

Authorized Signatory

Name:

Designation:

OEM Seal

F. DECLARATIONS

i. Declaration of Non-Blacklisting

We hereby declare that our organization:

- Has not been blacklisted or debarred by any Central or State Government body, PSU or Global fund, UN agencies entities, International Donor Agencies, Multilateral organization and National and International NGOs.
- Is not involved in any pending investigation relating to fraud, corruption, or unethical business practices.
- Shall immediately inform Alliance India if any such action is initiated during the validity of this procurement.

ii. Conflict of Interest Declaration

We declare that:

- No actual or potential conflict of interest exists concerning this procurement.
- None of our Directors, Partners, or Employees has any relationship that may improperly influence the procurement process.
- We shall disclose any conflict that may arise during the procurement process or execution of the contract.

Authorized Signatory

Name:

Designation:

Company Seal

ANNEXURE – II**FINANCIAL PROPOSAL FORMAT***(To be submitted separately in a separate password-protected file email)***Schedule -1****Delivery Schedule of Desktops, Webcam, UPS and Speckers****Delivery Schedule of 122 Locations mentioned in the Table 1****Table A :Cost of Desktop Computer, Web Camera, UPS and Speaker**

Sl. No.	Item	Brand/Model Offered	Technical Specification	Qty	Unit price of the item (Excl. GST)	GST	Total Unit Price	Total Amount	Packing, Transportation, transit insurance and any other cost (Per Unit) (Excl. GST)	GST on the Packing, Transportation, transit insurance and any other cost (per unit)	Total Packing, Transportation, transit insurance and any other cost including GST (per unit)	Total Packing, Transportation, transit insurance and any other cost	Grant Total Unit price and Transportation, installation, transit etc. cost
				A	B	C	D=B+C	E=D*A	F	G	H	I=H*A	J=E+I
1	Desktop			191									
2	Web Camera			178									
3	UPS			191									
4	Speaker			122									
	Total												

Table B : Installation cost of Other equipments- Barcode Scanner, Barcode Printer, Biometric Device and Digital Signature Pad (provided in Schedule 2)

Sl. No.	Item	Brand/Model Offered	Technical Specification	Qty	Installation cost (per unit) (Excl. GST)	GST	Total Installation cost (per unit)	Total Installation cost
				A	B	C	D=B+C	E=D*A
1	Barcode Scanner			204				
2	Barcode Printer			120				
3	Biometric Device			120				
4	Digital Signature Pad			120				

	Total				
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Note- Bidders may offer Microsoft licenses under the applicable non-profit/charitable licensing program and bidders shall quote the applicable discounted pricing available under such licensing program.

Support from Alliance India: Alliance India shall provide the bidder with the necessary organisational, registration, charitable/non-profit status and other supporting documents/information reasonably required by Microsoft or its authorised licensing partner for verification and procurement of the applicable non-profit/charitable licence.

Schedule -2

Delivery Schedule of Other IT Equipment's (Barcode Scanner, Barcode Printer, Biometric Device and Digital Signature Pad)

Delivery Schedule of 122 Locations mentioned in the Table 1

Table A :Cost of Other Equipments - Barcode Scanner, Barcode Printer, Biometric Device and Digital Signature Pad

Sl. No.	Item	Brand/Model Offered	Technical Specification	Qty	Unit price of the item (Excl. GST)	GST	Total Unit Price	Total Amount	Packing, Transportation, transit insurance and any other cost (Per Unit) (Excl. GST)	GST on the Packing, Transportation, transit insurance and any other cost (per unit)	Total Packing, Transportation, transit insurance and any other cost including GST (per unit)	Total Packing, Transportation, transit insurance and any other cost	Grant Total Unit price and Transportation, transit etc. cost
				A	B	C	D=B+C	E=D*A	F	G	H	I=H*A	J=E+I
1	Barcode Scanner			204									
2	Barcode Printer			120									
3	Biometric Device			120									
4	Digital Signature Pad			120									
	Total												

Schedule -3**Delivery Schedule of Tablet****Delivery Schedule of 122 Locations mentioned in the Table 1****Table A : Cost of Tablets**

Sl. No.	Item	Brand/Model Offered	Technical Specification	Qty	Unit price of the item (Excl. GST)	GST	Total Unit Price	Total Amount	Packing, Transportation, transit insurance and any other cost (Per Unit) (Excl. GST)	GST on the Packing, Transportation, transit insurance and any other cost (per unit)	Total Packing, Transportation, transit insurance and any other cost including GST (per unit)	Total Packing, Transportation, transit insurance and any other cost	Grant Total Unit price and Transportation, transit etc. cost
				A	B	C	D=B+C	E=D*A	F	G	H	I=H*A	J=E+I
1	Tablet			333									
	Total												

Schedule -4**Delivery Schedule of Desktops, UPS, Webcam and Speckers****Delivery Schedule of another 108 Locations mentioned in the Table 2****Table A : Cost of Desktop Computer, Web Camera, UPS and Speaker**

Sl. No.	Item	Brand/Model Offered	Technical Specification	Qty	Unit price of the item (Excl. GST)	GST	Total Unit Price	Total Amount	Packing, Transportation, installation, transit insurance and any other cost (Per Unit) (Excl. GST)	GST on the Packing, Transportation, installation, transit insurance and any other cost (per unit)	Total Packing, Transportation, transit insurance and any other cost including GST (per unit)	Total Packing, Transportation, installation, transit insurance and any other cost	Grant Total Unit price and Transportation, installation, transit etc. cost
				A	B	C	D=B+C	E=D*A	F	G	H	I=H*A	J=E+I
1	Desktop			276									

2	Web Camera			188											
3	Speaker			108											
4	UPS			276											
	Total														

Note- Bidders may offer Microsoft licenses under the applicable non-profit/charitable licensing program and bidders shall quote the applicable discounted pricing available under such licensing program.

Support from Alliance India: Alliance India shall provide the bidder with the necessary organisational, registration, charitable/non-profit status and other supporting documents/information reasonably required by Microsoft or its authorised licensing partner for verification and procurement of the applicable non-profit/charitable licence.

Authorized Signatory

Name:

Designation:

Company Seal

Date:

Place:

ANNEXURE -III**CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

Sl. No.	Document	Submitted (Yes/No)
1	Bid Submission Form – refer point A of the Annexure I	
2	Technical Proposal – refer point B of the Annexure I	
3	Relevant Work Orders/Completion Certificates - refer point B of the Annexure I	
4	Technical Compliance Matrix – refer point C of the Annexure I (along with OEM brochures, product datasheets, and technical literature supporting compliance with the specifications)	
5	Warranty Commitment - refer point D of the Annexure I	
6	Delivery & Implementation Schedule - refer point E of the Annexure I	
7	GST Registration Certificate	
8	PAN Card	
9	Certificate of Incorporation / Legal Registration of firm/ Partnership Registration documents	
10	Audited Financial Statements (Last 3 Years) / CA Certified Turnover Certificate – minimum average annual turnover INR 4 crore	
11	Certification letter - refer point F of the Annexure I	
12	Declaration of Non-Blacklisting - refer point G(i) of the Annexure I	
13	Conflict of Interest Declaration- refer point G(ii) of the Annexure I	
14	Any Other Supporting Documents	
15	Financial Proposal – Annexure II	

Authorized Signatory

Name:

Designation:

Company Seal

ANNEXURE -IV
Table -1
DELIVERY LOCATION MATRIX
Table -1 for 122 Locations

S/no	State / UT	District	ART Centre Name	Pin code	Desktop (Computer)	Tablets	Mic / Web Cam	Speaker	UPS	Barcode Printer	Barcode Scanner	Digital Signature Pad	Bio-Metric Device
1	Andhra Pradesh	Anantapuram	Anantapur	515001	0	1	1	1	0	1	1	1	1
2	Andhra Pradesh	East Godavari	Rajahmundry	533101	1	2	1	1	1	1	3	1	1
3	Andhra Pradesh	Guntur	Guntur	522001	1	2	1	1	1	1	2	1	1
4	Andhra Pradesh	Kakinada	Kakinada	533001	1	0	1	1	1	1	3	1	1
5	Andhra Pradesh	Krishna	Machilipatnam	521001	1	2	1	1	1	1	3	1	1
6	Andhra Pradesh	NTR	New GGH	520008	0	4	1	1	0	1	2	1	1
7	Andhra Pradesh	Prakasam	Ongole	523002	1	0	1	1	1	1	2	1	1
8	Andhra Pradesh	Sri Sathya Sai	RDT	515661	0	1	1	1	0	1	2	1	1
9	Andhra Pradesh	Visakhapatnam	Chest Vizag	530017	1	0	1	1	1	1	1	1	1
10	Andhra Pradesh	Vizianagaram	Vizianagaram	535003	1	1	1	1	1	1	2	1	1
11	Arunachal Pradesh	Papum Pare	ARTPC TRIHMS	791110	2	1	2	1	2	1	1	1	1
12	Assam	Cachar	SMCH Silchar, Cachar	788014	1	3	1	1	1	1	2	1	1
13	Assam	DIBRUGARH	AMCH, Dibrugarh	786002	1	0	1	1	1	1	2	1	1
14	Assam	KAMRUP METRO	GMCH Guwahati, Kamrup (Metro)	781126	0	1	1	1	0	1	1	1	1
15	Bihar	BHAGALPUR	J.L.N Medical College (JLNMCH), Bhagalpur	812002	3	2	2	1	3	1	2	1	1
16	Bihar	PATNA	RMRIMS, Patna	800007	1	4	1	1	1	1	1	1	1
17	Bihar	SITAMARHI	Sadar Hospital, Sitamarhi	843302	4	3	2	1	4	1	2	1	1
18	Chandigarh	Chandigarh	ART Plus Centre PGIMER Chandigarh	160012	0	1	1	1	0	1	1	1	1

19	Chhattisgarh	RAIPUR	ART Dr. BR Ambedkar Memorial Hospital, Raipur	492001	2	7	2	1	2	1	2	1	1
20	Dadra and Nagar Haveli & Daman and Diu	Dadra & Nagar Haveli	Shri Vinoba Bhave Civil Hospital & NAMO MERI	396230	1	0	1	1	1	1	1	1	1
21	Delhi	CENTRAL	Lok Nayak Hospital, Delhi	110002	2	2	2	1	2	1	3	1	1
22	DELHI	New Delhi	Kalawati Saran Children Hospital	110001	3	3	2	1	3	1	2	1	1
23	DELHI	New Delhi	Safdarjung Hospital	110029	4	7	2	1	4	1	3	1	1
24	DELHI	North West	Dr. Baba Saheb Ambedkar Hospital	110085	4	7	2	1	4	1	2	1	1
25	DELHI	Outer North	Deep Chand Bandhu Hospital	110052	2	3	2	1	2	1	2	1	1
26	DELHI	SOUTH WEST	AIIMS, Delhi	110029	3	3	2	1	3	1	2	1	1
27	Goa	North Goa	ART Centre, GMC	403202	2	3	2	1	2	1	2	1	1
28	Gujarat	AHMEDABAD	BJMC, Ahmedabad	380016	7	7	2	1	7	1	3	1	1
29	Gujarat	Bharuch	General Hospital Bharuch	392001	4	3	2	1	4	1	2	1	1
30	Gujarat	GUJARAT	RAJKOT	360001	2	7	2	1	2	1	2	1	1
31	Gujarat	Mehsana	General Hospital Hospital	384001	4	4	2	1	4	1	2	1	1
32	Gujarat	Sabarkantha	GMERS Himmatnagar	383001	3	3	2	1	3	1	2	1	1
33	Gujarat	Surat	SMIMER Hospital	395010	5	7	2	1	5	1	2	1	1
34	Haryana	Ambala	FIART Ambala	134003	1	1	1	1	1	1	1	1	1
35	Haryana	Jind	FIART Jind	126102	1	2	1	1	1	1	0	1	1
36	Haryana	ROHTAK	PGIMS, Rohtak	124001	1	5	1	1	1	1	2	1	1
37	Haryana	Sonipat	FIART Sonipat	131101	0	1	1	1	0	1	0	1	1
38	Himachal Pradesh	Hamipur	ART Centre RH Hamirpur HP	177001	1	1	1	1	1	1	2	1	1

39	Himachal Pradesh	Shimla	IGMC-Shimla	171001	3	1	2	1	3	1	2	1	1
40	Jammu and Kashmir	JAMMU	Medical College Hospital, Jammu	180001	2	3	2	1	2	1	2	1	1
41	Jharkhand	East Singbhum	ART Centre, East Singbhum, Jamshedpur	831020	1	0	1	1	1	1	1	1	1
42	Jharkhand	Palamu	ART Centre, Daltanganj, Palamu	822101	2	1	2	1	2	1	1	1	1
43	Jharkhand	Ranchi	ART Plus, RIMS, Ranchi	834009	2	3	2	1	2	1	0	1	1
44	Karnataka	Bengaluru	C V Raman GH Indiranagar, Bengaluru	560038	1	0	1	1	1	1	2	1	1
45	Karnataka	BENGALURU URBAN	Bowring & Lady Curzon Hospital, Bangalore	560001	1	2	1	1	1	1	1	1	1
46	Karnataka	BRUHAT BENGALURU MAHANAGARA PALIKE	IGI of Child Health, Bangalore	560029	0	0	1	1	0	1	2	1	1
47	Karnataka	DAKSHINA KANNADA	DH, Mangalore	575001	1	1	1	1	1	1	2	1	1
48	Karnataka	DHARWAD	KIMS, Hubli	580021	1	2	1	1	1	1	1	1	1
49	Kerala	Kottayam	ART Centre Govt. Medical College, Kottayam	686008	1	1	1	1	1	1	1	1	1
50	Kerala	Thiruvananthapuram	ART Plus Centre Govt. Medical College, Trivandrum	695011	2	4	2	1	2	1	1	1	1
51	Kerala	Thrissur	ART Plus Centre Govt. Medical College, Thrissur	680596	2	1	2	1	2	1	1	1	1
53	Madhya Pradesh	Bhopal	Bhopal	462001	0	5	1	1	0	1	2	1	1

52	Madhya Pradesh	Bhopal	All India Institute of Medical Sciences, Bhopal	462020	2	0	2	1	2	1	2	1	1
54	Madhya Pradesh	Gwalior	Gwalior	474001	0	1	1	1	0	1	1	1	1
55	Madhya Pradesh	Indore	MY Hospital, Indore	452001	2	2	2	1	2	1	3	1	1
56	Madhya Pradesh	Jabalpur	Jabalpur	482003	0	3	1	1	0	1	2	1	1
57	Maharashtra	AKOLA	GMC, Akola	444001	2	5	2	1	2	1	2	1	1
58	Maharashtra	BEED	SRTR Medical College, Ambejogai, Beed	431517	3	2	2	1	3	1	2	1	1
59	Maharashtra	BULDHANA	District GH, Buldhana	443001	2	4	2	1	2	1	1	1	1
60	Maharashtra	DHARASHIV	CH, Osmanabad	413501	0	4	1	1	0	1	1	1	1
61	Maharashtra	DHULE	CH, Dhule	424001	2	7	2	1	2	1	1	1	1
62	Maharashtra	KOLHAPUR	RCSM & CPR Hospital, Kolhapur	416002	2	6	2	1	2	1	2	1	1
63	Maharashtra	NASHIK	CH, Nashik	422001	1	8	1	1	1	1	2	1	1
66	Maharashtra	PUNE	BJMC, Sassoon Hospital, Pune	411001	1	1	1	1	1	1	4	1	1
65	Maharashtra	PUNE	Corporation Hospital, Yervada, Pune	411016	1	2	1	1	1	1	2	1	1
64	Maharashtra	PUNE	NARI, Bhosari, Pune	411016	2	3	2	1	2	1	1	1	1
67	Maharashtra	SATARA	SDH, Karad, Satara	415110	1	2	1	1	1	1	2	1	1
68	Maharashtra	SOLAPUR	VMGMC, Solapur	413003	0	8	1	1	0	1	1	1	1
69	Maharashtra	THANE	CSM Hospital & RGMC, Kalwa, Thane	400605	3	2	2	1	3	1	1	1	1
70	Manipur	Imphal West	RIMS	795004	1	2	1	1	1	1	2	1	1
71	Manipur	Ukhrul	Ukhrul DH	795142	0	1	1	1	0	1	2	1	1

72	Meghalaya	WEST JAINTIA HILLS	ARTC JOWAI CIVIL HOSPITAL	793150	2	0	2	1	2	1	2	1	1
73	Mizoram	AIZAWL	CH, Aizawl	796001	3	7	2	1	3	1	3	1	1
74	Mizoram	Champhai	ART Centre, District Hospital Champhai	796321	2	2	2	1	2	1	2	1	1
75	Mumbai	Mumbai	J.J.-1 ART Plus Centre	400008	4	4	2	1	4	1	3	1	1
76	Mumbai	Mumbai	Cooper ART Plus Centre	400056	2	4	2	1	2	1	1	1	1
77	Mumbai	MUMBAI SUBURBAN	PCOE LTMG Hospital, Sion (W), Mumbai	400021	2	2	2	1	2	1	1	1	1
78	Nagaland	Dimapur	Model ART Plus Centre	797112	2	7	2	1	2	1	2	1	1
79	Nagaland	Kohima	ART Plus Centre	797001	1	5	1	1	1	1	1	1	1
80	Odisha	Angul	DHH, Angul	759122	1	3	1	1	1	1	2	1	1
81	Odisha	GANJAM	MKCG Medical College, Berhampur	760004	1	5	1	1	1	1	3	1	1
82	Odisha	Khordha	Capital Hospital, Bhubaneswar	751001	0	1	1	1	0	1	2	1	1
83	Odisha	SAMBALPUR	VSS Medical College, Burla	768017	1	1	1	1	1	1	1	1	1
84	Puducherry	Puducherry	IGMC RI Puducherry	605009	2	1	2	1	2	1	1	1	1
85	Punjab	AMRITSAR	ART Plus Amritsar	143001	0	0	1	1	0	1	2	1	1
86	Punjab	Gurdaspur	Batala	143505	0	1	1	1	0	1	1	1	1
87	Punjab	Jalandhar	Jalandhar	144001	1	3	1	1	1	1	2	1	1
88	Punjab	PATIALA	ART Rajindra Hospital GMC, Patiala	147001	1	2	1	1	1	1	3	1	1
89	Rajasthan	Ajmer	Ajmer	305001	0	1	1	1	0	1	1	1	1
90	Rajasthan	ALWAR	Govt DH, Alwar	301001	2	1	2	1	2	1	2	1	1
91	Rajasthan	KOTA	Govt MC, Kota	324005	1	1	1	1	1	1	2	1	1

92	Rajasthan	Udaipur	R.N.T. MEDICAL COLLEGE, M.B. Government Hospital, Udaipur	313001	1	2	1	1	1	1	1	1	1
93	Tamil Nadu	Coimbatore	Coimbatore ART Plus Centre	641014	2	3	2	1	2	1	0	1	1
94	Tamil Nadu	Dharmapuri district	Dharmapuri ART Centre	636701	1	1	1	1	1	1	2	1	1
95	Tamil Nadu	KANCHEEPURAM	GHTM, Tambaram, Chennai	600047	1	2	1	1	1	1	1	1	1
96	Tamil Nadu	KRISHNAGIRI	KRISHNAGIRI ARTC	635121	2	2	2	1	2	1	2	1	1
97	Tamil Nadu	Salem	Salem ART Plus Center	636002	0	0	1	1	0	1	2	1	1
98	Tamil Nadu	THANJAVUR	THANJAVUR ART PLUS CENTRE	613004	2	2	2	1	2	1	2	1	1
99	Tamil Nadu	Tirupattur	Tirupattur ARTC	635601	0	3	1	1	0	1	1	1	1
100	Tamil Nadu	VELLORE	VELLORE ART PLUS CENTRE	632011	4	3	2	1	4	1	2	1	1
101	Tamil Nadu	VILLUPURAM, TAMIL NADU	VILLUPURAM ART CENTRE	605601	0	1	1	1	0	1	1	1	1
104	Telangana	HYDERABAD	PCOE, Niloufer Hospital, Hyderabad	500004	2	3	2	1	2	1	0	1	1
103	Telangana	HYDERABAD	GMCH, Secunderabad, Hyderabad	500020	3	7	2	1	3	1	1	1	1
102	Telangana	Hyderabad	GGCH, Irranuma, Hyderabad	500038	3	7	2	1	3	1	1	1	1
105	Telangana	Nizamabad	DH, Nizamabad	503001	0	6	1	1	0	1	1	1	1
106	Telangana	Peddapalli	ARTC Ramagundam, Peddapalli	505209	2	5	2	1	2	1	0	1	1
107	Telangana	Surypet	AH, Suryapat, Nalgonda	508213	2	5	2	1	2	1	1	1	1

108	Tripura	West Tripura	ART plus centre,AGMC & GBP Hospital	799006	0	5	1	1	0	1	2	1	1
109	Uttar Pradesh	Bareilly	DH, Bareilly	243003	0	2	1	1	0	1	1	1	1
110	Uttar Pradesh	Basti	DH, Basti	272002	0	2	1	1	0	1	2	1	1
111	Uttar Pradesh	Kushinagar	DH Kushinagar	274304	1	2	1	1	1	1	1	1	1
112	Uttar Pradesh	Lucknow	KGMU, Lucknow	226003	3	3	2	1	3	1	3	1	1
113	Uttar Pradesh	VARANASI	BHU, Varanasi	221005	2	6	2	1	2	1	2	1	1
114	Uttarakhand	DEHRADUN	ART Plus Coronation Hospital, Dehradun	248001	1	3	1	1	1	1	2	1	1
115	Uttarakhand	NAINITAL	GMC, Haldwani, Nainital	263139	1	3	1	1	1	1	1	1	1
116	West Bengal	BANKURA	Bankura Sammilani MC&H- ART	722102	3	2	2	1	3	1	2	1	1
117	West Bengal	DARJEELING	North Bengal MC&H-ART	734012	1	2	1	1	1	1	3	1	1
118	West Bengal	Kolkata	Medical College & Hospital, Kolkata	700073	2	4	2	1	2	1	2	1	1
119	West Bengal	Kolkata	School of Tropical Medicine, Kolkata	700073	1	3	1	1	1	1	3	1	1
120	West Bengal	Purba Burdwan	Burdwan Medical College & Hospital	713103	1	2	1	1	1	1	2	1	1
121	GUJARAT	AHMEDABAD	BJMC ART CENTRE 2	380016	2		2	1	2				
122	Mumbai	MUMBAI SUBURBAN	LTMG Hospital, Sion, Mumbai	400022	5		2	1	5				
				Total	191	333	178	122	191	120	204	120	120

Table -2
DELIVERY LOCATION MATRIX
Table -2 for 108 Locations

S/no	State / UT	District	ART Centre Name	Pin code	Desktop (Computer)	UPS	Mic / Web Cam	Speaker
1	GUJARAT	AHMEDABAD	Sola CH, Ahmedabad	380061	2	2	2	1
2	GUJARAT	AHMEDABAD	Sheth Lallubhai Gordhandas Municipal General Hospital	380008	4	4	2	1
3	GUJARAT	AHMEDABAD	V S GH, Ahmedabad	380006	5	5	2	1
4	GUJARAT	AMRELI	GH, Amreli	365560	4	4	2	1
5	GUJARAT	ANAND	CIVIL HOSPITAL ART ANAND	388001	4	4	2	1
6	GUJARAT	BANAS KANTHA	FI-ART CENTRE DEESA	385535	3	3	2	1
7	GUJARAT	BANAS KANTHA	GH, Palanpur, Banas Kantha	385001	5	5	2	1
8	GUJARAT	BHAVNAGAR	Sir T GH, Bhavnagar	364001	3	3	2	1
9	GUJARAT	BHAVNAGAR	MAHUVA GENERAL HOSPITAL	364290	4	4	2	1
10	GUJARAT	CHHOTAUDEPUR	General Hospital, Chhotaudepur	391165	2	2	2	1
11	GUJARAT	DAHOD	GH, Dahod	389151	4	4	2	1
12	GUJARAT	DEVBHUMI DWARKA	GENERAL HOSPITAL JAM KHAMBHALLIA	361305	2	2	2	1
13	GUJARAT	GANDHINAGAR	GMERS MCGH, Gandhinagar	382010	2	2	2	1
14	GUJARAT	GIR SOMNATH	FIART Veraval	362265	2	2	2	1
15	GUJARAT	JAMNAGAR	GG Hospital, Jamnagar	361008	3	3	2	1
16	GUJARAT	JUNAGADH	CH, Junagadh	362001	4	4	2	1
17	GUJARAT	KACHCHH	G K GH, Bhuj, Kachchh	370001	4	4	2	1
18	GUJARAT	KACHCHH	FIART Adipur	370205	4	4	2	1
19	GUJARAT	KHEDA	CH, Nadiad, Kheda	387001	5	5	2	1
20	GUJARAT	MORBI	GH, Morbi	363641	3	3	2	1
21	GUJARAT	NARMADA	General Hospital Rajpipla	393145	2	2	2	1
22	GUJARAT	NAVSARI	MG GH, Navsari	396424	4	4	2	1

23	GUJARAT	PANCH MAHALS	GH, Godhra, Panch Mahals	389001	2	2	2	1
24	GUJARAT	PATAN	GMERS MCH, Patan	384265	3	3	2	1
25	GUJARAT	PORBANDAR	Bhavsinhji GH, Porbandar	360575	3	3	2	1
26	GUJARAT	RAJKOT	GH, Gondal, Rajkot	360311	3	3	2	1
27	GUJARAT	SURAT	New CH, Surat	395001	4	4	2	1
28	GUJARAT	SURENDRANAGAR	MGS GH, Surendranagar	363001	4	4	2	1
29	GUJARAT	TAPI	GH, Vyara, Tapi	394650	4	4	2	1
30	GUJARAT	VADODARA	SSG Hospital, Vadodara	390001	4	4	2	1
31	GUJARAT	VADODARA	GMERS Hospital, Gotri, Vadodara	390021	4	4	2	1
32	GUJARAT	VALSAD	GH, Valsad	396001	4	4	2	1
33	MADHYA PRADESH	BALAGHAT	DH, Balaghat	481001	1	1	1	1
34	MADHYA PRADESH	BETUL	ART District Hospital Betul	460001	1	1	1	1
35	MADHYA PRADESH	BHOPAL	Peoples Medical College	462037	1	1	1	1
36	MADHYA PRADESH	BURHANPUR	DH, Burhanpur	450331	3	3	2	1
37	MADHYA PRADESH	CHHINDWARA	DISTRICT HOSPITAL CHHINDWARA	480001	2	2	2	1
38	MADHYA PRADESH	DEWAS	ART Center Dewas	454001	1	1	1	1
39	MADHYA PRADESH	DHAR	DH, Dhar	454001	1	1	1	1
40	MADHYA PRADESH	KHANDWA (EAST NIMAR)	DH, Khandwa	450001	2	2	2	1
41	MADHYA PRADESH	MANDSAUR	DH, Mandsaur	458001	1	1	1	1
42	MADHYA PRADESH	NEEMUCH	DH, Neemuch	458441	1	1	1	1

43	MADHYA PRADESH	SAGAR	Bundelkhand Medical College, Sagar	470002	2	2	2	1
44	MADHYA PRADESH	SATNA	DH Satna	485001	2	2	2	1
45	MADHYA PRADESH	SEONI	Indira Gandhi DH, Seoni	480661	2	2	2	1
46	MADHYA PRADESH	SHAH DOL	DH Shahdol	484001	5	5	2	1
47	MADHYA PRADESH	SHIVPURI	DH, Shivpuri	473551	1	1	1	1
48	MADHYA PRADESH	SIDHI	DH Sidhi	486661	2	2	2	1
49	MAHARASHTRA	AHILYANAGAR	Pravara Medical Trust, Loni, Ahmadnagar	413736	5	5	2	1
50	MAHARASHTRA	AMRAVATI	Irwin Civil Hospital, Amravati	444603	1	1	1	1
51	MAHARASHTRA	BEED	DH, Beed	431122	4	4	2	1
52	MAHARASHTRA	BHANDARA	District GH, Bhandara	441904	1	1	1	1
53	MAHARASHTRA	CHANDRAPUR	GH, Chandrapur	442402	2	2	2	1
54	MAHARASHTRA	CHHATRAPATI SAMBHAJINAGAR	SDH, Vaijapur, Aurangabad	423701	1	1	1	1
55	MAHARASHTRA	CHHATRAPATI SAMBHAJINAGAR	GMC, Paithan, Aurangabad	431107	1	1	1	1
56	MAHARASHTRA	CHHATRAPATI SAMBHAJINAGAR	GMC Hospital, Aurangabad	431001	3	3	2	1
57	MAHARASHTRA	DHARASHIV	RH, Sastur, OSMANABAD	413501	2	2	2	1
58	MAHARASHTRA	GONDIA	KTS GH, Gondiya	441601	1	1	1	1
59	MAHARASHTRA	HINGOLI	CH, Hingoli	431513	1	1	1	1
60	MAHARASHTRA	JALGAON	RH, Amalner, Jalgaon	425401	1	1	1	1
61	MAHARASHTRA	JALGAON	CH, Jalgaon	425001	2	2	2	1
62	MAHARASHTRA	JALNA	CH, Jalna	431203	1	1	1	1
63	MAHARASHTRA	LATUR	GMC, Latur	413512	5	5	2	1

64	MAHARASHTRA	MUMBAI SUBURBAN	Siddharth Hospital, Mumbai	400104	2	2	2	1
65	MAHARASHTRA	MUMBAI SUBURBAN	Dr. BSA MGH, Kandivali (W), Mumbai	400067	2	2	2	1
66	MAHARASHTRA	MUMBAI SUBURBAN	K. B. Bhabha Hospital, Bandra, Mumbai	400050	2	2	2	1
67	MAHARASHTRA	MUMBAI SUBURBAN	MT Agarwal Hospital, Mulund (W), M	400081	3	3	2	1
68	MAHARASHTRA	MUMBAI SUBURBAN	Rajawadi Hospital, Ghatkopar(E), Mumbai	400077	4	4	2	1
69	MAHARASHTRA	NAGPUR	IGGMC Hospital, Nagpur	440018	1	1	1	1
70	MAHARASHTRA	NAGPUR	GMC, Nagpur	440009	3	3	2	1
71	MAHARASHTRA	NANDURBAR	CH, Nandurbar	425412	2	2	2	1
72	MAHARASHTRA	NASHIK	GH, Malegaon, Nashik	423203	3	3	2	1
73	MAHARASHTRA	PARBHANI	District CH, Parbhani	431401	3	3	2	1
74	MAHARASHTRA	PUNE	SDH Baramati, Pune	413102	1	1	1	1
75	MAHARASHTRA	PUNE	DH, Aundh, Pune	411027	4	4	2	1
76	MAHARASHTRA	RATNAGIRI	CH, Ratnagiri	415612	2	2	2	1
77	MAHARASHTRA	RATNAGIRI	BKL WALAWALKAR RURAL MEDICAL COLLEGE HOSPITAL DERVAN	415606	3	3	2	1
78	MAHARASHTRA	SATARA	SKNP CH, Satara	415001	1	1	1	1
79	MAHARASHTRA	SOLAPUR	SDH, Pandharpur, Solapur	413304	2	2	2	1
80	MAHARASHTRA	SOLAPUR	RH, Barshi, Solapur	413401	2	2	2	1
81	MAHARASHTRA	THANE	GH, NMMC Vashi, Thane	400703	1	1	1	1
82	MAHARASHTRA	THANE	VSGH, Thane	400601	2	2	2	1
83	MAHARASHTRA	THANE	CH, Ulhasnagar, Thane	421003	3	3	2	1
84	MAHARASHTRA	THANE	IGM SDH, Bhiwandi, Thane	421302	3	3	2	1
85	MAHARASHTRA	THANE	IGI, Mira- Bhayander, Thane	401107	3	3	2	1
86	MAHARASHTRA	THANE	Rukhminibai Hospital, Kalyan, Thane	421304	5	5	2	1
87	MAHARASHTRA	WARDHA	GH, Wardha	442001	1	1	1	1

88	MAHARASHTRA	WASHIM	CH, Washim	444505	1	1	1	1
89	MAHARASHTRA	YAVATMAL	SVN GMC, Yavatmal	445001	2	2	2	1
90	MANIPUR	BISHNUPUR	DH, Bishnupur	795126	2	2	2	1
91	MANIPUR	CHANDEL	DH, Chandel	795127	2	2	2	1
92	MANIPUR	CHURACHANDPUR	DH, Churachandpur	795128	5	5	2	1
93	MANIPUR	IMPHAL EAST	JNIMS Porompat, Imphal East	795005	5	5	2	1
94	MANIPUR	SENAPATI	DH, Senapati	795106	2	2	2	1
95	MANIPUR	TAMENGLONG	DH, Tamenglong	795141	1	1	1	1
96	MANIPUR	TENGNOUPAL	ART Centre CHC Moreh	795132	1	1	1	1
97	MANIPUR	THOUBAL	DH, Thoubal	795138	1	1	1	1
98	MIZORAM	AIZAWL	State Referral Hospital Falkawn	796005	1	1	1	1
99	MIZORAM	AIZAWL	Synod Hospital, Durtlang	796025	2	2	2	1
100	MIZORAM	AIZAWL	Kulikawn Hospital, Aizawl	796004	4	4	2	1
101	MIZORAM	Hnahthial	DH, Hnahthial	796571	1	1	1	1
102	MIZORAM	KHAWZAWL	DH, Khawzawl	796310	1	1	1	1
103	MIZORAM	KOLASIB	DH, Kolasib	796081	4	4	2	1
104	MIZORAM	LAWNGTLAI	DH, Lawngtlai	796891	3	3	2	1
105	MIZORAM	LUNGLEI	DH, Lunglei	796701	4	4	2	1
106	MIZORAM	MAMIT	DH, Mamit	796441	2	2	2	1
107	MIZORAM	SERCHHIP	DH SERCHHIP	796181	2	2	2	1
108	MIZORAM	SIAHA	DH SIAHA	796901	3	3	2	1
				Total	276	276	188	108

Notes:

1. Quantities indicated are tentative and may increase or decrease by 10%.
2. Alliance India reserves the right to modify delivery locations prior to issue of the Purchase Order.
3. The successful bidder shall coordinate with Alliance India for delivery schedules at each location.
4. The bidder shall bear all costs relating to packing, transportation, transit insurance, unloading, and delivery.

ANNEXURE -V

Draft format of Acknowledgement of Receipt of Goods

CONSIGNEE RECEIPT CERTIFICATE (CRC)

CRC No.: XXXXX

Date: XX/XX/XXXX

To,
XXXXXX

Subject: Acknowledgement of Receipt of Goods

Field	Details
Project Name	
Purchaser	
Contract i.e. NOA No. & Date	
Description of Goods Supplied	
Schedule No. as per Contract	
Model / Serial No.	
Packing and Labeling details	
Date of Manufacturing	
Date of Expiry	
Quantity	
Name of Supplier	
Invoice No. & Date	
Date of Delivery at Consignee Destination site on or before along with Delivery challan	
Consignee Full Address Name: Address	

Contact No.	
-------------	--

Seal & Signature of Designated Consignee: _____

Name: _____

Designation:

Contact Number: _____

Fax Number: _____

Official Seal: _____

ANNEXURE -VI

Draft FINAL ACCEPTANCE CERTIFICATE (FAC)

FAC No.: XXXXX

Date: XX/xx/XXXx

To,

Subject: Final Acceptance Certificate for Supplied and Commissioned Equipment

Field	Details
Project Name	
Purchaser	
Contract i.e. Notification of Award No. & Date	
Description of Goods Supplied Name of Equipment	
Schedule No. as per Contract	
Model / Serial No.	
Name of Supplier	
Quantity Supplied in Numbers	
List down all the accessories supplied with the equipment	
Date of Installation, Testing and Commissioning	
Is successful Installation, testing and commissioning of equipment supplied, up to the satisfaction of User done or not (Yes/No)	
Date of Final Acceptance	
Invoice no. and Date	
Date of entry in Asset register	
Invoice provided	
OEM Warrantee certificate Number and Date provided	
License certificates, provided (if applicable)	
User Manuals provided	

Consignee Full Address Name: Address Contact No.	
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