

Terms of Reference (ToR)

Position: Sanyojak (State Coordinator) - Mizoram

Project: Mobilization for AIDS Suraksha (MAS)

About the Programme

Mobilization for AIDS Suraksha (MAS) is an initiative aimed at accelerating the achievement of the National AIDS Control Programme (NACP) **95-95-99 targets by 1 December 2026** and sustaining these achievements until **1 December 2027**. The State Coordinator (Sanyojak) will provide overall coordination, supervision, and technical support for the implementation of MAS activities across Mizoram.

Roles and Responsibilities

The State Coordinator shall be responsible for:

1. Establishing and maintaining effective coordination with the Mizoram State AIDS Control Society (MSACS), Alliance India, and all NACP service delivery points and stakeholders in the state.
2. Maintaining a thorough understanding of the functioning, services, and referral mechanisms of all NACP facilities and other relevant health programmes in Mizoram.
3. Supervising, mentoring, and monitoring the work of District Associates (Sahyogis) to ensure timely implementation of project activities and achievement of programme targets.
4. Conducting regular field visits for supportive supervision, monitoring, problem-solving, and quality assurance.
5. Coordinating with district-level stakeholders, including health facilities, DAPCU/DISHA, NGOs/CBOs, and other relevant partners.
6. Ensuring timely submission of programme reports, documentation, and other deliverables.
7. Maintaining regular communication through email, telephone, and WhatsApp, and responding promptly to programme-related communications.
8. Supporting programme planning, review meetings, trainings, and capacity-building activities at the state and district levels.
9. Monitoring programme progress against agreed indicators and assisting in achieving the NACP 95-95-99 targets within the stipulated timeline.

10. Performing any other programme-related responsibilities assigned by Alliance India.

Eligibility Criteria

The candidate should possess:

- A Bachelor's or Master's degree in Social Work, Public Health, Sociology, Psychology, Nursing, Life Sciences, or another relevant discipline.
- A minimum of **5 years of experience** in HIV/AIDS, public health, community health, or other relevant development programmes.
- Good knowledge of the National AIDS Control Programme (NACP), its facilities, and related health programmes.
- Excellent coordination and networking skills with government departments and implementing partners.
- Fluency in **Mizo and English**, both spoken and written.
- Proficiency in **Microsoft Office** applications (Word, Excel, PowerPoint, and Outlook).
- Strong communication, documentation, and report-writing skills.
- Ability to supervise and support field teams effectively.
- Willingness to undertake frequent travel across Mizoram and outside the state.
- A high level of commitment, integrity, dedication, and the ability to work independently under minimal supervision.

Reporting

The State Coordinator (Sanyojak) will report directly to the **Programme Officer, Alliance India**, and will work in close coordination with MSACS and other NACP stakeholders for effective implementation of the Mobilization for AIDS Suraksha (MAS) programme in Mizoram.