



India HIV/AIDS Alliance (Alliance India)

invites talented professionals to consider joining our State level team

State Programme Officer: Community Systems Strengthening

No. of Positions: 01

Location: Dehradun, Uttarakhand

Introduction:

India HIV/AIDS Alliance (Alliance India) is a diverse partnership that brings together committed organisations and communities to support sustained responses to HIV in India. Complementing the Indian national programme, we work through capacity building, knowledge sharing, technical support, and advocacy. Through our network of partners, we support the delivery of effective, innovative, community-based HIV programmes to key populations affected by the epidemic.

Alliance India works through NGO and CBO partners to support efforts that have a sustainable impact on HIV. We work with community centric approaches to ensure that people from highly vulnerable communities and with lived experience of HIV and affected from HIV are meaningfully involved in all aspects of national HIV response, including sex workers, men who have sex with men, people who inject drugs, transgender individuals, and people living with HIV. Our programming and policy efforts are driven by evidence of what works; quality and accountability are core priorities in our interventions, technical support to the community-based organisation and their overall development and sustainability. We work with the close coordination of National AIDS control organisation (NACO) and state AIDS control societies at state level.

To learn more about our organisation, please visit our website: www.allianceindia.org

Key Responsibilities:

The State Programme Officer will be positioned at the assigned State and closely work with the Sub-recipient's programming team at their respective State and will have close coordination with State AIDS Control Societies. key responsibilities will be as below. The base work locations is subject to change as per the programme requirements. Candidates who are ready to work from any assigned work location within the State are only required to apply for the position.

The detailed responsibilities of the position are outlined below:

Technical Support & Capacity Building

- Provide mentorship and technical guidance to state teams on community-led monitoring (CLM) frameworks and CSS guidelines for state Community and district community groups.
- Facilitate training and capacity-building sessions for District CRG members and community champions and community networks.
- Assist in the development of plan for training and sensitization of stakeholders and will implement the guidelines for Community system strengthening in the respective districts.
- Prepare the training plans for CLM orientation in the districts and will assist the all-logistic support for these trainings.
- State Programme Officer will be responsible for all DCRG meetings execution as per the CSS guidelines and will make all necessary correspondence with nodal officials in SACS.
- Prepare the database for the PLHIV and their family members for the social welfare and security schemes.
- Prepare the database for the case records of stigma and discrimination.
- Document the good practices and support to program team to record of learning and practices from grass root level.
- Support in day-to-day activities for CSS component to the state teams.
- Lead the design and facilitation of co-creation workshops to share feedback and findings from CLM activities by community champions and internal meetings with SACS, SR and Alliance program teams at PR level.
- Engage stakeholders in collaborative problem-solving and action planning based on CLM data.
- Promote evidence-based advocacy through participatory processes.

Coordination & Partnership Management:

- Maintain regular communication and coordination with SR program team and the National Programme Manager at the PR level.
- Liaise with State Program Managers to ensure alignment of CSS activities with national strategies and log framework.
- State Programme Officer will provide support to the SR team in preparing the session plan for all state and district level consultations and meetings and make sure all required documentation as well.
- Contribute to local resource mobilisation and donor sensitisation at the district level and at headquarters of state.
- Sensitisation for HIV/AIDS Act 2017 and about the grievance redressal system at the district and state level.
- Contribution in the planning for state and national events and celebration of major health days.
- Strictly follow the organisational work plan and individual activity plan, ensuring adherence to quality and timeliness in required deliverables.
- Undertake other responsibilities not outlined above, which are commensurate with a role of this nature in the not-for-profit sector, which has been discussed and agreed upon between the line manager and the post holder.

Qualification:

- Graduation or Post Graduation in in social sciences, statistics, demography in health or development field (or equivalent).

Experience:

- At least 3 to 5 years' experience working in HIV Program at the State level, including experience working with PLHIV, key population and community networks.
- Experience managing CSS related programmes will be an added advantage.

Skills & Expertise:

- Demonstrated knowledge and understanding of project management at State level.
- Previous experience in working with similar types of care & Support/prevention programmes at State/District level.
- Demonstrated experience in handholding and capacity building support at the grassroots level.
- Strong community networking skills.
- Excellent analytical, writing, and verbal communication skills.
- Good computer skills using MS office, especially in Excel, is mandatory
- Ability to work effectively in teams as well as independently.
- Ability and willingness to undertake extensive travel within the responsible state(s)
- Fluent in regional language in the assigned State, English and Hindi

The position requires a strong commitment to HIV/AIDS and sexual and reproductive health and for the community development activities in India, and a strong interest in understanding the relevant issues.

Alliance India is an equal opportunity employer. Applications are welcomed and encouraged people from most affected, high-risk groups and living with HIV preferably.

As a matter of policy, **Alliance India** operates rigorous recruitment and selection procedures and references checks.

This is a state level position; compensation package will be as per our pay structure for the State level positions. Mention your current salary details in the covering note.

Interested candidates meeting the above criteria are requested to submit their application along with a covering note to recruit@allianceindia.org before the closing date. **Please indicate the title of the post applied for on the subject line of your email. Also mention the preferred work location.**

India HIV/AIDS Alliance

6 Community Centre, Zamrudpur, Kailash Colony Extension, New Delhi – 110 048



Tel: (011) 4536 7700

Email: recruit@allianceindia.org

Website: www.allianceindia.org

Closing date for receipt of complete applications 12th November 2025.

Please note that this position is being re-advertised. Candidates who had applied earlier and were not selected are kindly requested not to reapply.