India HIV/AIDS Alliance
invites talented professionals to consider joining our team

Data Analyst
(Location: New Delhi)

Introduction:
India HIV/AIDS Alliance (Alliance India) is a diverse partnership that brings together committed organisations and communities to support sustained responses to HIV in India. Complementing the Indian national programme, we work through capacity building, knowledge sharing, technical support and advocacy. Through our network of partners, we support the delivery of effective, innovative, community-based HIV programmes to key populations affected by the epidemic.

Alliance India works through NGO and CBO partners to support efforts that have a sustainable impact on HIV. We place communities at the center and work to ensure that vulnerable and marginalised people are meaningfully involved in all aspects of our response, including sex workers, men who have sex with men, people who inject drugs, transgender individuals, and people living with HIV. Our programming and policy efforts are driven by evidence of what works; quality and accountability are core priorities in our interventions, technical support and grant management.

To learn more about our organisation, please visit our website: www.allianceindia.org

Summary of Key Responsibilities:
Reporting to Manager: Strategic Information, the Data Analyst will be responsible for the deep drive analysis of data for programme improvisation and conceptualising innovative programming at the field level. The person will be doing analysis of the large volume of data accumulated through our programme implementation by applying statistics, modelling, etc. and contribute in improving the efficiency of the programme. The person will also support the team in developing customised templates for data collection and various reporting purpose. The person will take lead in evaluation and research studies and ensure that it's managed in an effective manner. The person will also support the programme team in dissemination of innovative outcomes of programme derived through data analysis and thus support in increasing the visibility of the programme to the external stakeholders.

Specific Responsibilities:
- Perform deep-dive analysis to understand and optimize the key program performance indicators
- Responsible for handling and integrating large volumes of data from various sources.
- Apply statistics, modeling, and machine learning to improve the efficiency of the program and the relevance of algorithms across the Vihaan Care and Support Program
- Collaborate with cross-functional teams, and partners to understand their needs, formulate and complete end-to-end analysis that includes data gathering, analysis, ongoing scaled deliverables, and presentations.
- Support the research and evaluation activities, utilizing the existing data under the program and generate and provide evidence in priority areas to support improved program implementation and advocacy.
- Responsible to do deep analysis of data to identify the impact and reach of programme; and suggest the outcome of such analysis for increased effectiveness and further scale up of programme.
- Conduct innovative/ operation research in the thematic area and prepare reports such as cost-effectiveness/ efficiency analysis etc.
- Support programme development and capacity building; programme evaluations and analysis; prepare customized reporting templates as per indicators of the project and provide ongoing technical support to team on the reporting structure.
- As and when required, support rest of the Strategic Information team members in MIS data analysis and preparing feedback to partners to enhance the quality of programme and maintain up to date and accurate records on MIS data and programme indicators.
- As and when required support the Strategic Information team members in analysing and report Data Quality Assessment exercises to monitor the quality of data.
- Analyse and provide strategic input to program team and management on the plan of action; Design, develop and deliver high-quality visualization and information materials.

- Support the development of tools and resources for use by Alliance India and partner organisations in monitoring.
- Disseminate research and program learnings through presentations and publications at national, regional, and global levels.
- Contribute program learning to Alliance India communications and knowledge management initiatives, ensuring the communication of best practice recommendations are promoted within Alliance India and to external organizations.
- Support the Manager: Strategic Information in the compilation of information from attendance at external monitoring and evaluation initiatives.
- Complement the activities of other departments within the team and provide support wherever required.
- Strictly follow the organisational work plan and individual activity plan ensuring adherence to quality and timeliness in required deliverables.
- Maintain a positive working relationship with community, partner organisation and stakeholders, etc. upholding the organisational mission and commitments.

QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

Qualifications/Education:
- Master's degree in statistics, Demography, Social Science, public health or development field computer science or Information Technology (or equivalent)

Experience:
- At least 6 to 8 years of relevant experience in the development sector especially HIV/ AIDS.
- Strong knowledge in advanced MS Excel
- Experience in data mining and big data analysis
- Experience in both qualitative and quantitative data analysis
- Demonstrated experience in managing evaluation studies, research, etc.
- Expert in using data analysis software packages like SPSS/ R/ Stata
- Experience of providing technical support to, and capacity building of organisations, especially those working at the community or grassroots level.

Personal qualities/skills:
- Strong analytical and data interpretation skills
- Ability to work effectively in teams as well as independently.
- Ability and willingness to undertake travel within India.
- Experience of collaborating with community organisations and groups to deliver excellent HIV and health interventions.
- Commitment to LGBT rights and inclusion and rights-based responses to HIV and generally to the key populations affected by the epidemic.
- Proven experience of developing and maintaining strong and effective relations with donors, government functionaries, media, and other stakeholders.
- Strong commitment to team-working, collaboration, consensus building and negotiation
- Excellent writing and verbal communication skills in English and Hindi.
- Ability and willingness to undertake travel approximate 20% of time primarily within India where the programme is being implemented.
- Fluent in English and Hindi.

Desirable qualities/experience/skills:
- PhD in statistics/data science/ demography, public health etc.
- Knowledge in query languages for example SQL and Machine Learning / Artificial intelligence are preferable
- Experience of IT implementations in public health setup
- Good understanding of development issues and the HIV epidemic(s) in India.
- Understanding about GFATM reporting procedures and knowledge of donor's strategies and policies
- Knowledge of other Indian regional language(s).
- Experience of working in programme related to most at risk population.

The position requires a strong commitment to HIV/AIDS and sexual and reproductive health and NGO activities in India, and a strong interest in and understanding the relevant issues.

Alliance India is an equal opportunity employer. Applications are welcomed and encouraged from people most affected by the epidemic and living with HIV.

As a matter of policy, *Alliance India* operates rigorous recruitment and selection procedures and checks.

Compensation package will commensurate with experience. Interested candidates meeting the above criteria are requested to submit their application along with a covering note to recruit@allianceindia.org before the closing date. Please indicate the title of the post applied for on the subject line of your e-mail. Mention your current salary details in the covering note.

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Tel: (011) 4536 7700
Email: recruit@allianceindia.org
Website: www.allianceindia.org http://www.aidsalliance.org/

Closing date for receipt of complete applications: 12th August 2022.

Due to urgency of the position to be hired, we may go ahead with interviews with suitable candidates even during the application period. Hence, interested candidates are urged to apply at the earliest.

Please note that we will not be able to notify all applicants. Only short listed candidates will be notified about the interview date.