India HIV/AIDS Alliance invites talented professionals to consider joining our Alliance India

State Programme Manager
Number of Positions - 02
(Location: Ahmedabad, Gujarat; & Ujjain/Indore, Madhya Pradesh - full-time)

Introduction:
India HIV/AIDS Alliance (Alliance India) is a diverse partnership that brings together committed organisations and communities to support sustained responses to HIV in India. Complementing the Indian national programme, we work through capacity building, knowledge sharing, technical support and advocacy. Through our network of partners, we support the delivery of effective, innovative, community-based HIV programmes to key populations affected by the epidemic.

Alliance India works through NGO and CBO partners to support efforts that have a sustainable impact on HIV. We place communities at the center and work to ensure that vulnerable and marginalised people are meaningfully involved in all aspects of our response, including sex workers, men who have sex with men, people who inject drugs, transgender individuals, and people living with HIV. Our programming and policy efforts are driven by evidence of what works; quality and accountability are core priorities in our interventions, technical support and grant management.

We are a “Great Place to Work” Certified Organisation which relies on high trust and high performance culture in our work environment.

To learn more about our organisation, please visit our website: www.allianceindia.org

About the project: The integration of HIV and SRH services at health systems increases potential to access and increased uptake of services, better client satisfaction, improved coverage and reduced cost to women and the health system, ultimately improving SRHR and HIV outcomes. The integration will also contribute to prevention of HIV infections, addressing unintended pregnancies and maternal mortality, cervical cancer screening and treatment and addressing the gender-based violence. Implementing with the support from United Nations Population Fund (UNFPA), the project named as Sampoorna is in its second phase of implementation and would contribute towards achieving the SDGs 3, 5 and 17 through innovation of integrating SRH products and services in the HIV interventions and will ensure universal access to sexual and reproductive health and reproductive rights.

The objectives of the project are as follows:
1. To strengthen SRH-HIV integration at the public health facilities in selected districts of the project implementing states.
2. To strengthen interventions for community level integration of SRH and HIV services in the implementing States.
3. To facilitate policy level integration at the levels of monitoring for SRH-HIV programs, training and availability of supplies in the states.
4. To document the intervention
5. Integrating SRH-HIV services in the implementing States.

Summary of Responsibilities:
The State Programme Manager will be primarily responsible for the effective implementation and ensuring quality in deliverables of the programme in their assigned State. The Manager will thus be responsible for managing and providing programmatic, technical and organisational development guidance and support to Community networks, targeted interventions (TIs) and other community based organisations (CBOs). The Manager is responsible to manage capacity building; promoting innovation and documentation of good practice in programming for the benefit. S/he will be responsible for coordinating with various government departments, other projects and State AIDS Control Society. S/he will also actively represent and contribute to advocacy and capacity building work to ensure increased availability of comprehensive prevention, care and treatment services, including reliable coverage across the continuum of care for key populations. S/he will be responsible for overall management of the state office and coordination with Alliance India national team. S/he will be overall responsible for quality, target delivery, coordination, timely reporting and impact for the above-mentioned project.
The key responsibilities of the position are as follows:

- Under the supervision of the Sr. Programme Officer: Sexuality, Gender & Rights, the State Programme Manager will be responsible for the effective implementation of programme activities in the assigned State.
- Responsible to liaise and ensure effective coordination with the national team, district level team members to plan and roll out programme activities.
- Take proactive measures to build an enabling environment for the programme and key populations and successfully implement the activities in the implementing States.
- Seek necessary approvals from government for HCP (Health Department) sensitization, other government departments and State AIDS Control Society (SACS) for district level sensitisations & capacity building workshops.
- Strengthen SRHR-HIV integration at the facility and medical college’s level – sensitise these facilities on the community issues of high risk groups with support of the local community advocates.
- Coordinate community level integration for SRHR-HIV at the sites / districts with community networks, CBOs and targeted interventions (TIs)
- Coordinate with CBOs/NGOs, Asha workers, ANMs and other health service delivery workers for HIV-SRHR trainings
- Ensure quality and implementation of work plan on time and also look in to other research oriented work pertaining to baseline & end line.
- Create and coordinate state level coordination mechanism such as State oversight committee (SOCs) and other platforms to integrate work on SRHR-HIV and also leverage from other departments and projects
- Develop modules, contribute towards policy related work, planning and supporting training of health care centres in districts.
- Identify the key issues related to stigma and discrimination, violence, access to services, etc. at grass root level and find out ways and means to sort out such issues by empowering the CBOs and key populations on their rights.
- Responsible for conducting events and campaigns on major advocacy issues related to the area of programme with a view to create awareness among the key populations and other stake holders and create community friendly health care settings.
- Contribute to the implementation of effective monitoring, review and evaluation strategies and activities for programmes against agreed project deliverables.
- Responsible for the regular reporting as per the programme requirements and as communicated by the line manager
- Responsible to plan and organize the state level advocacy events in coordination with national team members.
- Responsible to coordinate with Training Coordinator, finance & admin and district monitors for planning, work delegation and oversight.
- Establish, maintain and strengthen effective relationships between Alliance India and their partner organisations and support them in building systems and procedures to ensure donor compliance.
- In collaboration with communications team, contribute programme learning to Alliance India communications and knowledge management initiatives, ensuring the communication of best practice recommendations are promoted within Alliance India and externally.
- Ensure good quality documentation and reporting on a monthly/quarterly basis ensuring timeliness in deliverables.
- Participate in all review and planning meetings at the state or national level and actively contribute to the programme planning and implementation.
- In collaboration with the finance and admin officer to for grant utilisation and maintain office governance, support procurement if necessary and approve required expenses at the state level.
- Represent Alliance India at various forums: state and national level to showcase/disseminate the initiatives under the UNFPA – Alliance programme
- Complement the activities of the other team members and provide support wherever required.
- Strictly follow the organisational work plan and individual activity plan and proactively contribute to the achievement of the strategic directions of the organisation; ensuring adherence to quality and timeliness of the deliverables.
- Undertake other additional responsibilities designated by the line manager for Alliance India’s work implementation in the states.
Qualification/Education
- Master's degree in social sciences, health or development field (or equivalent)

Experience:
- At least 6 to 8 years programme implementation experience in SRHR at State level.
- Experience in implementing HIV prevention programmes, including experience in working with MSM/TG/FSW populations and SRHR related work will be preferred

Essential requirements:
- Proven experience in developing and delivering training and capacity building programmes.
- Demonstrated experience working with trainers and conducting training-of-trainers for existing trainers as well as new trainers.
- Good understanding of health response initiatives in the assigned State.
- Demonstrated knowledge and understanding of development issues and the HIV epidemic(s) in India, particularly in relation to MSM/TG/FSW populations and other vulnerable populations.
- Strong commitment to HIV/AIDS and sexual and reproductive health and rights.
- Excellent analytical, writing and verbal communication skills.
- Experience of working with multiple stakeholders in civil society and the government at different levels.
- Experience of providing technical support to and capacity building of organisations, especially those working at the community or grassroots level.
- Confident and well-organised self-starter with the ability to work effectively on their own and with minimal supervision.
- Ability to work effectively in teams as well as independently.
- Ability and willingness to undertake extensive travel, primarily within the State.
- Willingness to relocate to the programme implementing site in respective States.
- Fluent in English, Hindi

Desirable qualities/experience/skills:
- A good understanding of legal and ethical issues around HIV/AIDS.
- Experience of implementing UNFPA programmes in the past
- Knowledge of local language.
- Preferably based in the programme implementing States or have good working experience and networks in the State.

The position requires a strong commitment to HIV/AIDS and sexual and reproductive health and NGO activities in India, and a strong interest in and understanding the relevant issues.

Alliance India is an equal opportunity employer. Applications are welcomed and encouraged from people most affected by the epidemic and living with HIV and from the communities we serve.

As a matter of policy, Alliance India operates rigorous recruitment and selection procedures and checks.

Compensation package will commensurate with experience and in accordance with our state level pay structure. Mention your current salary details in the covering note.

Interested candidates meeting the above criteria are requested to submit their application along with a covering note to recruit@allianceindia.org. Please indicate the title of the post applied for on the subject line of your e-mail.

India HIV/AIDS Alliance
6 Community Centre, Zamrudpur, Kailash Colony Extension, New Delhi – 110 048
Tel: (011) 4536 7700
Email: recruit@allianceindia.org
Website: www.allianceindia.org

Last date for receiving completed application is Tuesday, 22nd March 2022

Please note that we will not be able to notify all applicants. Only short listed candidates will be notified about the interview date.