

## India HIV/AIDS Alliance

*Invites talented professionals to consider joining our Alliance India at national level*

### Research Manager – Short Term Assignment

(Location: Delhi Office; full-time)

**Period of Consultancy:** 6 Months, From July 2021 to December 2021

#### Introduction:

India HIV/AIDS Alliance (Alliance India) is a diverse partnership that brings together committed organisations and communities to support sustained responses to HIV in India. Complementing the Indian national programme, we work through capacity building, knowledge sharing, technical support and advocacy. Through our network of partners, we support the delivery of effective, innovative, community-based HIV programmes to key populations affected by the epidemic.

Alliance India works through NGO and CBO partners to support efforts that have a sustainable impact on HIV. We place communities at the center and work to ensure that vulnerable and marginalised people are meaningfully involved in all aspects of our response, including sex workers, men who have sex with men, people who inject drugs, transgender individuals, and people living with HIV. Our programming and policy efforts are driven by evidence of what works; quality and accountability are core priorities in our interventions, technical support and grant management.

To learn more about our organisation, please visit our website: [www.allianceindia.org](http://www.allianceindia.org)

#### About the Study

With funding from Frontline AIDS, UK, Alliance India is implementing a Case-Control study to understand the multilevel associations between substance use and HIV risk in MSM and TG population in India. The outcome of the study needs to be converted to a policy brief describing the nature and significance of the intersectionality of HIV and Substance abuse, and its relevance in the current context. The policy brief will depict the results from primary and secondary scientific study data synthesis to inform policy and practice (implications), and provides recommendations for alternatives and next steps or actions.

#### Summary of Responsibilities:

The Research Manager will be based in Delhi and responsible for managing research activities of the proposed research in Alliance India. The person will support the Strategic Information Manager in designing, implementing and monitoring research and evaluation activities. This position will most immediately focus on launching a multi-city socio-behavioral cohort study with MSM and Transgender-women/Hijras living with HIV.

The key responsibilities of the position are as follows:

#### Responsibilities

- Facilitate the development and designing of key research in the organization. These would include research undertaken for finalization of program designs and evaluations of the program.
- Lead and facilitate delivery of research project including (but not limited to), designing and developing research protocols, tools, surveys, analysis plans, training manuals and protocols for field staff, consent forms and ethical guideline documents.
- Lead and coordinate training of the staff involved in research studies such as training of trainers, training of data collectors and consultants hired.
- Manage the research operations including field, quality assurance, data management at all levels and development of software.
- Coordinate with external agencies and consultants on specific research needs of the organization including academic and research institutes nationally and internationally.
- Provide technical inputs on studies conducted internally or externally.
- Contribute in ensuring quality of the research reports meet the Research Quality report benchmark and share internally.

- Facilitate and contribute in widespread dissemination of research findings especially with the teams that design and manage the programs so that these results feed into programme planning and learning.
- Facilitate and contribute in widest circulation and visibility of the research reports (specially the flagship reports) through aggressive networking and interactions with the media and civil society partners.
- Participate, as requested by the Line Manager in relevant external committees, partnerships and consortia, which involve Alliance India as members.
- Extend support in resource mobilisation activities, especially in the development of budgets in line with concept notes and work plans for various project/programme proposals.
- Strictly follow the team objectives and individual activity plan and proactively contribute to the achievement of the strategic directions of the organisation; ensuring adherence to quality and timeliness of the deliverables.
- Undertake other responsibilities not outlined above which are commensurate with a role of this nature in the charitable sector and which have been discussed and agreed between the line manager and the post holder.

#### **Qualifications:**

- PhD and or Post graduate degree in Social Work / Social Sciences / Statistics / Demography / Population studies / Anthropology / Development studies or equivalent from a reputed globally recognized institute

#### **Experience:**

- Minimum 5 years of work experience in the in Research projects
- Demonstrated understating and knowledge of HIV/AIDS. Working with HIV affected communities and key population (MSM/TGH/FSW/ PUD) is preferred.

#### **Skills & Knowledge:**

- Knowledge of public health research methodologies and sampling frameworks is essential.
- Experience of conducting cohort studies, randomized control trials and other contemporary research designs.
- Very strong analytical and research skills involving both quantitative and qualitative data and ability to draw useful insights from a complex set of information.
- In-depth understanding of a range of methods for monitoring and evaluation and research
- Consciousness of the importance of data quality and good knowledge of quality assurance mechanisms required for ensuring consistently high standard of quality
- Highly developed writing skills and strong record of producing articles and research reports of publication standard and journal publications
- Knowledge of HIV/AIDS and Community Sensitive efforts for HIV response in the country, national and international development issues, particularly in to HIV/AIDS
- Experience working with diverse stakeholders including key populations (transgender individuals/Hijra, MSM, PWUD, sex-workers)
- Excellent knowledge of MS Word, Excel, Access and Power Point
- Knowledge of statistical packages such as SPSS, R, STATA/ SAS/ EPI Info and software for qualitative research such as NVivo, Anthro, Atlas Ti
- Skills in Networking and effectively managing the internal and external stakeholders for research needs
- Excellent understanding of how public policy formulation takes place at national and state level and of the current policy environment of India, viz. the role played by government in the social sector, mega trends in Indian economy, demography, polity, technology and society, importance of International NGOs/ Local NGOs and corporate sector, various sectoral reform programs supported by the international aid agencies, etc.

*The position requires a strong commitment to HIV/AIDS and sexual and reproductive health and NGO activities in India, and a strong interest in and understanding the relevant issues.*

**Alliance India** is an equal opportunity employer. Applications are welcomed and encouraged from people most affected by the epidemic and living with HIV.

As a matter of policy, **Alliance India** operates rigorous recruitment and selection procedures and checks.

Compensation package will commensurate with experience and in accordance with our pay structure. Mention your current salary details in the covering note.

Interested candidates meeting the above criteria are requested to submit their application along with a covering note to [recruit@allianceindia.org](mailto:recruit@allianceindia.org) before the closing date. Please indicate the title of the post applied for on the subject line of your e-mail.

**India HIV/AIDS Alliance**

6 Community Centre, Zamrudpur, Kailash Colony Extension, New Delhi – 110 048

Tel: (011) 4536 7700

Email: [recruit@allianceindia.org](mailto:recruit@allianceindia.org)

Website: [www.allianceindia.org](http://www.allianceindia.org)

Closing date for receipt of complete applications: 22 June 2021

Please note that we will not be able to notify all applicants. Only short listed candidates will be notified about the interview date.